

## Corrigendum

### Tender for Security AMC at NBSC Lucknow

(Tender Ref No. NBSC.LKO/498/Security AMC/2018-19 dated 16/21 Jan 2019 and corrigendum dated 07/02/2019)

It has been decided to further clarify some points in the tender as follows:-

<b>S No</b>	<b>Amendment to Tender</b>
1	The last date for submission / receipt of tender(s) is <b>extended till 22<sup>nd</sup> February 2019</b> till 1400 hrs. The tender box will be opened by the Tender / Local Purchase Committee in the presence of tenderers or their authorized representatives who wish to be present on the same day at 1600 hrs. in the office of NBSC.
2	NBSC shall not pre-determine any Service Charge %. The Price Bid has been made elaborative to include a Service Charge calculation sheet, which has to be filled up by the participating vendor. The fresh Price Bid sheet is placed below at <b>Annexure XI</b> .
3	In continuation to Annexure VI, it has been decided to share with the vendors the technical evaluation sheet to make the process more transparent. The sheet is also placed below.
4	<b><u>Page 24, Annexure II – Scope of Work of the Contractor</u></b> – may be read as:- The estimated cost of tender is approx. Rs. 150 Lakhs (Rupees One Crore Fifty Lakhs).

**ANNEXURE-XI**

**PRICE BID FOR SECURITY SERVICES**

The vendors must quote security charges reasonably, as abysmally low quotes may be rejected. A model calculation sheet is placed below for reference. The following table may be filled up and service charges worked out accordingly –

<b>PART –A (WAGES FOR NBSC)</b>				
	Category of Staff Employed	Number of Staff required	Wage rate per day * (Rs.)	Wages per annum (Rs.)
i	Guards	16	679	39,65,360
<b>A</b>	<b>Sub Total</b>			<b>Rs. 39,65,360</b>
<b>PART –B (WAGES FOR BIRD)</b>				
	Category of Staff Employed	Number of Staff required	Wage rate per day * (Rs.)	Wages per annum (Rs.)
<b>i</b>	Guards	28	679	69,39,380
<b>ii</b>	Supervisors	3	738	8,08,110
<b>B</b>	<b>Sub Total</b>			<b>Rs. 77,47,490</b>
<b>C</b>	<b>Total for NBSC &amp; BIRD</b>	*As per prevalent rates exclusive of GST		<b>Rs. 1,17,12,850</b>
<b>PART – I – Calculation Sheet</b>				
<b>S No</b>	<b>Expenditure Head</b>			<b>Approx. cost per annum</b>
1.	Administrative charges e.g. Rent, Staff, CA etc.			
2.	Group Insurance premium for approx. 50 persons with risk cover of at least Rs. 5,00,000 per person per annum			
3.	Cost of uniform & Identity card. The uniform should be made from cloth of a reputed brand like Raymond, Bombay Dyeing or equivalent			
4	Premium towards third party insurance cover of minimum Rs. 10 lakh to safeguard against any damage caused to NBSC and BIRD			
5.	Contractor's minimum profit per month as percentage over and above minimum wages of total wages as shown at <b>C</b> above <i>(Please see Model calculation Sheet for illustration)</i>			
6.	Sub Total			
7.	<b>Rate of Service Charge in % of total wages paid to guards and supervisors together or in rupees</b> (Subtotal @5 above should be indicated as % of expected total minimum wages to be paid per month for required labour under the contract)			

\* **Disclaimer:** - The rates / costs adopted are for illustrative purposes only and the bidders may adopt rates / costs as per their discretion / suitability.

\* Rate of service charge will be exclusive of Minimum wages and applicable taxes (including the weekly-off replacement charges), cost of uniform of personnel deployed by the contractor, etc. ***Other than the minimum wages, service charge and applicable taxes, NBSC will not be making any payment under this bid to the selected bidder.***

1. The **Security Guard** will be considered under the **Watch and Ward (without arms)** and **Supervisor** will be considered under the **Watch and Ward (with arms)** as covered by the latest minimum wages prescribed by Ministry of Labour & Employment prevalent at the time of evaluation of Price Bid.
2. Contractor shall provide uniformed and trained personnel and use its best endeavor to provide Security services to the NBSC, Lucknow for providing safety, monitoring and surveillance. Rates quoted will include all statutory obligations of the contractor under Minimum Wages Act, Contract Labour (R&A) Act, weekly-off replacement charges, cost of uniform of personnel deployed by the contractor, all kinds of taxes, service charges, etc. of the agency. The rate quoted will be for per shift of eight hours per person per day. The remuneration payable to the guards shall be commensurate with the minimum wages declared by the Govt of India from time to time. The agency may levy the Service Charge on the minimum wages. The contractor will supply the documentary evidence of crediting the salary of guards and PF/ESI challan and payment sheet of all guards and supervisors deputed or any other document specified by NBSC in this regard along with their next month bill. Otherwise bill for next month will not be processed and the contract will be terminated. Contractors shall also provide address and Identity proof and mobile number of all guards so deputed in the campus.
3. The total financial outgo per annum for the bank / NBSC in execution of the security contract shall be the deciding factor for selection and finalization of the successful bidder.
4. Taxes etc. will be payable as per prevalent laws.
5. Contractor shall provide suitable number of relievers to provide weekly off to guards as per Contract labour (R&A) Act. They shall also comply with all statutory requirements / rules / laws.
6. The offers/bids which are not in compliance of Minimum Wages Act and any other Labour laws will be treated as invalid.
7. The contract period will be initially for a period of Twenty Four (24) months from 01 April 2019 to 31 March 2021 extendable twice for one year each, if the services of the service provider firm are found satisfactory.
8. The number of manpower required shown above is indicative and the actual quantity may vary.
9. The bidders may quote the rates in Indian Rupees.
10. All the columns shall be clearly filled in ink legibly or typed. The tenderer should quote the number, rates and amount tendered by him/them in figures and as well as in words. Alterations, if any, unless legibly attested by the tenderer shall disqualify the tender. The tenderer shall take care that the rate and amount may be written in such a way that interpolation is not possible. No blanks should be left which would be otherwise made the tender liable for rejection. All pages of tender document and supporting documents shall be serially numbered by the bidder.

**MODEL CALCULATION SHEET FOR WORKING OUT SERVICE CHARGE**

The vendors must quote security charges reasonably, as abysmally low quotes may be rejected. A model calculation sheet is placed below for reference. The following table may be filled up and service charges worked out accordingly -

<b>PART – I – Calculation Sheet</b>		
<b>S No</b>	<b>Expenditure Head</b>	<b>Approx. cost per annum</b>
1.	Administrative charges e.g. Rent, Staff, CA etc.	100000
2.	Group Insurance premium for approx. 50 persons with risk cover of at least Rs. 5,00,000 per person per annum	25000
3.	Cost of uniform & Identity card. The uniform should be made from cloth of a reputed brand like Raymond, Bombay Dyeing or equivalent	50000
4.	Premium towards third party insurance cover of minimum Rs. 10 lakh to safeguard against any damage caused to NBSC and BIRD	30000
5 (a).	Assuming contractor's profit per month to be minimum of 5 % over and above minimum wages of total wages as below at 5 (a) & (b).	585642
5 (b).	<b>26 days' wages</b> Assuming minimum wages of supervisor = Rs. 738/- per day And minimum wages of guards = Rs. 679/- per day Total cost = {(738 x 03) + (679 x 44)} x 317 = Rs. 1,01,72,530	
5 (c).	<b>Reliever's Charges</b> Assuming minimum wages of supervisor = Rs. 738/- per day And minimum wages of guards = Rs. 679/- per day Total cost = {(738 x 03) + (679 x 44)} x 48 = Rs. 15,40,320	
6.	Sub Total	<b>790642</b>
7.	<b>Rate of Service Charge in % of total wages paid to guards and supervisors together or in rupees</b> (Subtotal @5 above should be indicated as % of expected total minimum wages to be paid per month for required labour under the contract)  Total assumed charges as at 6 above = Rs. 790642 Total assumed cost at 5 (b) + (c) = Rs. 11712850 Service charge % = 790642*100/11712850 = 6.75 %	<b>6.75 %</b>

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**NATIONAL BANK STAFF COLLEGE, LUCKNOW**

**Checklist / Mark sheet for Technical Evaluation**

S No.	Criteria	Information to be provided	Marks criteria	Maximum Marks	Marks Obtained	Remarks
1	<b>Page 5 Para 2.1.</b> All security agencies who are providing similar kind of services for at least last ten (10) consecutive years and having annual average turnover of Rs. 45 Lakhs during the last three financial years for security services alone, out of which, at least one similar work costing not less than Rs. 150 lakhs in the books of accounts and being run by Ex-Servicemen/Ex-Para-military men.	Annual Turnover (in Lakhs) during last three financial years as specified in the NIT Minimum of Rs. 45 Lakhs		<b>15 marks</b>		
			45 lakhs = 5 marks			
			>45 =90 lakhs = 10 marks			
			>90 lakhs = 15 marks			
2		Single Work not less than Rs. 150 lakhs in the books of accounts		<b>15 marks</b>		
			150 lakhs = 5 marks			
			>150=200 lakhs = 10 marks			
			>200 lakhs and above = 15 marks			
3		Experience of running Security services (in years) Minimum 10 years		<b>15 marks</b>		
			10 years = 5 marks			
			>11=20 years = 10 marks			
			>20 years and above = 15 marks			

4	<p><b>Page 5 Para 2.2.</b> The bidder should have the experience of completion of similar works in any of the Autonomous Institutions / RBI / Universities / Public Sector Undertakings of the Government of India or Public Sector Banks or any other State Government or Local Bodies/Municipalities etc.</p> <p><b>Page 5 Para 2.5.</b> Must have been awarded similar contracts at Lucknow by minimum of 2 parties but preferably 3 parties or more, of which at least one must be a Public Sector Bank or a Central Government Department with minimum of 45 guards deployed in one location. These contracts must have been awarded during the preceding three years. The agency having 3 or more such works in Lucknow will get weightage over others.</p>	Clientele	RBI / PSB / Central Govt Organization / State Govt Organization = 10 marks	<b>10 marks</b>	
			Others as described = 5 marks		
			2 parties = 5 marks	<b>15 marks</b>	
			3 parties = 10 marks		
	More than 3 parties = 15 marks				

5		Total Manpower on roll	>90=500 personnel = 5 marks	<b>15 marks</b>		
			>500=1000 personnel = 10 marks			
			>1000 personnel and above = 15 marks			
6		Trained Ex-Servicemen / Para-military / civilian staff	45>=250 personnel = 5 marks	<b>15 marks</b>		
			250>=500 personnel = 10 marks			
			>500 personnel and above = 15 marks			
7	Page 5 Para 2.3. Should have a valid license from the Government of Uttar Pradesh under Private Security agencies Regulation Act, 2005 (PSAR Act, 2005).	Valid License under PSAR Act, 2005	Yes / No			
8	Page 6 Para 3.4. Bidder or members of a partnership, joint venture or consortium shall submit a copy of PAN card under the Income Tax Act and also GST registration.	PAN / GST / Other documents attached	Yes / No			
9	Page 5 Para 2.4. Must have ISO 9001:2000 certification.	ISO 9001:2000 certification	Yes / No			

10	The participating vendors should compulsorily have an office (Registered / Branch) in Lucknow. A copy of the address proof of the agency may be submitted with the technical bid. The evaluation committee may visit the office of bidders to verify.	Office setup in Lucknow	Yes / No			
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