

### Bid Document

<b>Bid Details</b>	
<b>Bid End Date/Time</b>	30-12-2022 17:00:00
<b>Bid Opening Date/Time</b>	30-12-2022 17:30:00
<b>Bid Offer Validity (From End Date)</b>	90 (Days)
<b>Ministry/State Name</b>	Ministry Of Finance
<b>Department Name</b>	Department Of Financial Services
<b>Organisation Name</b>	National Bank For Agriculture And Ruraldevelopment
<b>Office Name</b>	National Bank Staff College Lucknow
<b>Item Category</b>	Horticulture Service - Manpower Based Model - Horticulture and Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance of Plant (Mowing, Strimming, Laying, Sweep..
<b>Contract Period</b>	1 Year(s)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	22 Lakh (s)
<b>Years of Past Experience Required for same/similar service</b>	3 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Type of Bid</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation</b>	5 Days
<b>Estimated Bid Value</b>	7186483.94
<b>Evaluation Method</b>	Total value wise evaluation

#### EMD Detail

Advisory Bank	AXIS BANK LTD
EMD Amount	143730

#### ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

Principal

National Bank Staff College, Sector H, LDA Colony, Ashiyana, Lucknow , Uttar Pradesh - 226012  
(S N Mallick)

#### Splitting

Bid splitting not applied.

#### MSE Purchase Preference

MSE Purchase Preference	No
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#### Details of the Competent Authority for MSE

Name of Competent Authority	Principal
Designation of Competent Authority	Chief General Manager/Principal
Office / Department / Division of Competent Authority	NBSC Lucknow
CA Approval Number	
Competent Authority Approval Date	02-12-2022
Brief Description of the Approval Granted by Competent Authority	The nature of services required is such that it may be convenient from operational point of view to have single vendor for the entire service and hence splitting of services between multiple vendors and purchase preference for MSE may not be allowed.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and

"Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

**Excel Upload Required:**

FINANCIAL BID BREAKUP - [1670559631.xlsx](#)

**Additional Qualification/Data Required**

**Minimum X years (up to 3 years) of experience in related type of space** Minimum 3 years of Experience required in providing Horticulture Services.

**Total X number of projects for providing Horticulture service with Value not less than Y in the past Z year (up to 5 years) in sector of A:** Please refer to Buyer Added BID specific Additional Terms and Conditions (ATC) file.

**Annual Turnover and Profit Requirement:** Please refer to Buyer Added BID specific Additional Terms and Conditions (ATC) file.

**Geographic Presence In States:** The bidder shall be based at Lucknow or have a representative establishment at Lucknow .

**If you want to add additional conditions in addition to standard SLA then please mention the clauses of additional SLA.:** Following clauses have been added in SLA:-

-The successful bidder will be required to execute an agreement in the form specified in Annexure 1of Additional SLA within a period of 30 days from the date of issue of Work Order.

- The successful bidder also has to provide the Performance Bank Guarantee of Rs 1,43,730/- in the format attached as Annexure 2 of Additional SLA.

**If you want to add additional conditions in addition to standard SLA then please upload approval from competent authority.:** [1670494341.pdf](#)

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
19-12-2022 12:00:00	National Bank Staff College, Sector H, LDA Colony, Ashiyana, Lucknow, U.P. - 226012

**Horticulture Service - Manpower Based Model - Horticulture And Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance Of Plant (Mowing, Strimming, Laying, Sweep.. ( 26 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Horticulture service	Horticulture and Gardening Services
Scope of Work	Site Clearing , Soil Quality Checking , Garden Designing , Soil Preparation , Planting Trees/Plants/Grass , General Maintenance of Plant (Mowing, Strimming, Laying, Sweeping, Watering, Weeding) , Applying Fertilizers , Applying Pesticides , Trimming & Pruning , Landscaping , Cleaning & Painting of Potted Plants
Profiles	Gardner (Mali)
Skill Category	Semi-Skilled
Education al Qualification	High School
Experienc e	5 to 10 years
Certificatio ns/Trainin g/ Membersh ip	Not required
<b>Addon(s)</b>	
Inorganic Fertilizers	NA
Organic Fertilizers	NA
Insecticide s	NA
Herbicides	NA
Rodenticid es	NA
Bactericid es	NA
Fungicides	NA
Larvicides	NA

Specification	Values
<b>Additional Details</b>	
Title for Non Mandatory Compliance 3	0
DESIGNATION	Gardener (Mali)
Title for Non Mandatory compliance 1	0
Title for Non Mandatory Compliance 2	0

**Additional Specification Documents**

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**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	Number of Resources	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of Resources	Additional Requirement
1	Shankar Doraiswamy	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	26	<ul style="list-style-type: none"> <li>• Total Area in Sqm. : 85300</li> <li>• Total no. of working days in a month : 26</li> <li>• Monthly Wage/ Remuneration : 12870</li> <li>• Non Mandatory compliance 1 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 2 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 3 (Absolute Value / Amount) : 0</li> <li>• Bonus (in % of Basic Pay) : 8.33</li> <li>• EDLI (in % of Basic Pay) : 0.5</li> <li>• EPF ((in % of Basic Pay) : 12.5</li> <li>• ESI (in % of Basic Pay) : 3.25</li> <li>• Provident Fund (in % of Basic Pay) : 0</li> <li>• Deployment of Machines in months : 12</li> <li>• Contract Period in Months : 12</li> </ul>

**Horticulture Service - Manpower Based Model - Horticulture And Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance Of Plant (Mowing, Strimming, Laying, Sweep.. ( 2 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Horticulture service	Horticulture and Gardening Services
Scope of Work	Site Clearing , Soil Quality Checking , Garden Designing , Soil Preparation , Planting Trees/Plants/Grass , General Maintenance of Plant (Mowing, Strimming, Laying, Sweeping, Watering, Weeding) , Applying Fertilizers , Applying Pesticides , Trimming & Pruning , Landscaping , Cleaning & Painting of Potted Plants
Profiles	Head Gardener

<b>Specification</b>	<b>Values</b>
Skill Category	Skilled
Education al Qualificati on	Graduate
Experienc e	5 to 10 years
Certificatio ns/Trainin g/ Membersh ip	Not required
<b>Addon(s)</b>	
Inorganic Fertilizers	NA
Organic Fertilizers	NA
Insecticide s	NA
Herbicides	NA
Rodenticid es	NA
Bactericid es	NA
Fungicides	NA
Larvicides	NA
<b>Additional Details</b>	
Title for Non Mandatory complianc e 1	0
DESIGNATI ON	Head Gardener
Title for Non Mandatory Complianc e 2	0
Title for Non Mandatory Complianc e 3	0

**Additional Specification Documents**

**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	Number of Resources	Additional Requirement
1	Shankar Doraiswamy	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	2	<ul style="list-style-type: none"> <li>• Total Area in Sqm. : 85300</li> <li>• Total no. of working days in a month : 26</li> <li>• Monthly Wage/ Remuneration : 14014</li> <li>• Bonus (in % of Basic Pay) : 8.33</li> <li>• Non Mandatory compliance 1 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 2 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 3 (Absolute Value / Amount) : 0</li> <li>• EDLI (in % of Basic Pay) : 0.5</li> <li>• EPF ((in % of Basic Pay) : 12.5</li> <li>• ESI (in % of Basic Pay) : 3.25</li> <li>• Provident Fund (in % of Basic Pay) : 0</li> <li>• Deployment of Machines in months : 12</li> <li>• Contract Period in Months : 12</li> </ul>

**Horticulture Service - Manpower Based Model - Horticulture And Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance Of Plant (Mowing, Strimming, Laying, Sweep.. ( 2 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	



<b>Specification</b>	<b>Values</b>
Type of Horticulture service	Horticulture and Gardening Services
Scope of Work	Site Clearing , Soil Quality Checking , Garden Designing , Soil Preparation , Planting Trees/Plants/Grass , General Maintenance of Plant (Mowing, Strimming, Laying, Sweeping, Watering, Weeding) , Applying Fertilizers , Applying Pesticides , Trimming & Pruning , Landscaping , Cleaning & Painting of Potted Plants
Profiles	Supervisor
Skill Category	Highly Skilled
Education al Qualification	Graduate
Experience	10 to 15 Years
Certifications/Training/ Membership	Not required
<b>Addon(s)</b>	
Inorganic Fertilizers	NA
Organic Fertilizers	NA
Insecticides	NA
Herbicides	NA
Rodenticides	NA
Bactericides	NA
Fungicides	NA
Larvicides	NA
<b>Additional Details</b>	
Title for Non Mandatory Compliance 3	0
Title for Non Mandatory compliance 1	0

Specification	Values
Title for Non Mandatory Compliance 2	0
DESIGNATION	Supervisor

### Additional Specification Documents

### Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Resources	Additional Requirement
1	Shankar Doraiswamy	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	2	<ul style="list-style-type: none"> <li>• Total Area in Sqm. : 85300</li> <li>• Total no. of working days in a month : 26</li> <li>• ESI (in % of Basic Pay) : 3.25</li> <li>• EPF ((in % of Basic Pay) : 12.5</li> <li>• EDLI (in % of Basic Pay) : 0.5</li> <li>• Bonus (in % of Basic Pay) : 8.33</li> <li>• Monthly Wage/ Remuneration : 15496</li> <li>• Provident Fund (in % of Basic Pay) : 0</li> <li>• Non Mandatory compliance 1 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 2 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 3 (Absolute Value / Amount) : 0</li> <li>• Deployment of Machines in months : 12</li> <li>• Contract Period in Months : 12</li> </ul>

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 3. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

### 4. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT Account No. NABADMN20 IFSC Code NBRD0000002 Bank Name NABARD Branch address Head Office, Mumbai.  
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

### 5. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

### 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### 7. Buyer Added Bid Specific SLA

File Attachment [Click here to view the file.](#)

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**