

Tender For

Annual Maintenance Contract for Electrical Installations, Operation and Operational Maintenance of Diesel Generator Set, Operation and Operational Maintenance of Packaged Air Conditioning and Water Supply System at NABARD's entire campus at National Bank Staff College (NBSC), Lucknow.

राष्ट्रीय बैंक स्टाफ महाविद्यालय (एनबीएससी), लखनऊ में नाबार्ड के संपूर्ण परिसर में विद्युत प्रतिष्ठानों, डीज़ल जेनरेटर सेट के संचालन एवं परिचालन रखरखाव, पैकेज्ड एयर कंडीशनिंग तथा जल आपूर्ति प्रणाली के संचालन एवं परिचालन रखरखाव हेतु वार्षिक रखरखाव अनुबंध के लिए निविदा



Pre bid meeting	13 May 2026	15:00hr
Last Date of Tender Submission	20 May 2026	15:00hr
Opening of tender	20 May 2026	15:30hr

Department of Premises, Security and Procurement, National Bank Staff College, Lucknow

Sector-H, LDA Colony, Kanpur Road, Lucknow- 226012

(email: nbsc@nabard.org)

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Mandatory Documents

The bidder shall submit the following documents strictly in the sequence mentioned below, duly supported with a proper index page. Non-compliance with this requirement may result in rejection of the bid.

Sr. No.	Documents	Page No.
1	Integrity Pact as per prescribed format (Annexure-XIII) on Rs.200/- Non-Judicial Stamp Paper (Page 61 of ATC)	
2	Copy of c-KYC	
3	Acceptance of the terms and conditions specified in the Tender document (Technical Bid) duly filled in and signed by the bidder on each page with seal.	
4	EMD of Rs.4,00,000/- (Rupees 4 Lakh) in the form of e-payment submitted. (If no, valid reasons thereof may please be mentioned (Exception in case of MSME) (Udyam Certificate need to be submitted)) (Page 08 of ATC)	
5	Irrevocable Undertaking (Page 58/ of ATC)	
6	Minimum 07 years of experience of similar works (in similar work) as on 28.02.2026. [List of Customers with copies of work orders, value of work executed, with certificate from employer in support of experience].	
7	Annual turnover (from similar work) of the Bidder for each of the last three financial years ending on 31st March 2025 must be at least Rs.56 Lakh.	
8	Past experience (Three similar works valuing not less than 40% of est. cost or Two similar works valuing not less than 50% of est. cost or One similar work valuing not less than 80% of est. cost)	
9	Profile of the bidder as per Annexure I duly signed and stamped.	
10	Copy of Income Tax Return for last three financial years ending 31.03.2023, 31.03.2024 & 31.03.2025 (enclosed documents)	
11	Registered office/local office within the municipal limits of Lucknow city.	
12	Copy of PAN card & GST Certificate	
13	Copy of cancelled cheque	
14	Copy of valid Employees Provident Fund Registration number.	

15	Copy of valid ESI Registration No.	
16	Valid Labour License under the applicable Shops and Commercial Establishment Act issued by the competent authority of the respective State/UT	
17	Valid Labour License under the Contract Labour (Regulation and Abolition) Act, 1970 issued by the competent authority	
18	Valid “A Class” Electrical Contractor License issued by the competent Government authority of any State/UT in India.	

राष्ट्रीय बैंक स्टाफ महाविद्यालय (एनबीएससी), लखनऊ में नाबार्ड के संपूर्ण परिसर में विद्युत प्रतिष्ठानों, डीज़ल जेनरेटर सेट के संचालन एवं परिचालन रखरखाव, पैकेज्ड एयर कंडीशनिंग तथा जल आपूर्ति प्रणाली के संचालन एवं परिचालन रखरखाव हेतु वार्षिक रखरखाव अनुबंध के लिए निविदा

राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड) एक निगम निकाय है, जिसकी स्थापना राष्ट्रीय कृषि और ग्रामीण विकास बैंक अधिनियम, 1981 के अंतर्गत की गई है। इसका प्रधान कार्यालय प्लॉट संख्या C-24, ब्लॉक-G, बांद्रा-कुर्ला कॉम्प्लेक्स, बांद्रा (पूर्व), मुंबई-400051 में स्थित है तथा देश के विभिन्न शहरों में इसके क्षेत्रीय कार्यालय/प्रशिक्षण संस्थान स्थित हैं।

नाबार्ड, सेक्टर-H, एलडीए कॉलोनी, कानपुर रोड, लखनऊ में स्थित अपने प्रशिक्षण संस्थान, अर्थात् **राष्ट्रीय बैंक स्टाफ महाविद्यालय (एनबीएससी)** के संपूर्ण परिसर में विद्युत प्रतिष्ठानों, डीज़ल जेनरेटर सेट, पैकेज्ड एयर कंडीशनिंग तथा जल आपूर्ति प्रणाली के संचालन एवं परिचालन रखरखाव हेतु वार्षिक रखरखाव अनुबंध के लिए निविदाएँ आमंत्रित करता है।

निविदा दस्तावेज **जेम पोर्टल (GeM)**, नाबार्ड की वेबसाइट www.nabard.org, eprocure.gov.in तथा एनबीएससी की वेबसाइट www.nbsc.in से निःशुल्क डाउनलोड किए जा सकते हैं। वेबसाइट से टेंडर फॉर्म डाउनलोड करने वाली फर्मों को कोई टेंडर शुल्क देय नहीं होगा। केवल वही निविदाएँ स्वीकार की जाएँगी, जो जेम पोर्टल के माध्यम से प्रस्तुत की गई हों। किसी अन्य माध्यम, जैसे फैक्स, ई-मेल, कूरियर आदि द्वारा जमा/प्राप्त निविदाएँ स्वीकार नहीं की जाएँगी।

प्राप्त निविदाएँ निविदा/स्थानीय खरीद समिति द्वारा निविदाकारों अथवा उनके अधिकृत प्रतिनिधियों की उपस्थिति में जेम पोर्टल पर एनबीएससी, लखनऊ के कार्यालय में निर्धारित तिथि को खोली जाएँगी। यदि निविदा खोलने के दिन अवकाश होता है, तो निविदाएँ अगले कार्यदिवस को खोली जाएँगी। निर्धारित तिथि एवं समय के पश्चात प्राप्त निविदाओं पर कोई विचार नहीं किया जाएगा।

-हस्ता-

जयंत विष्णु
(उप महा प्रबन्धक)

Tender for Annual Maintenance Contract for Electrical Installations, Operation and Operational Maintenance of Diesel Generator Set, Operation and Operational Maintenance of Packaged Air Conditioning and Water Supply System at NABARD's entire campus at National Bank Staff College (NBSC), Lucknow

National Bank for Agriculture and Rural Development (NABARD), is a body corporate established under the National Bank for Agriculture and Rural Development Act, 1981 having its Head Office at Plot No. C-24, Block 'G', Bandra- Kurla Complex, Bandra (East), Mumbai - 400051 and Regional Offices (ROs) / Training Establishments (TEs) in different cities across the country.

NABARD invites sealed tenders for one of its Training Establishments namely National Bank Staff College (hereinafter referred to as "NBSC") situated at Sector- H, LDA Colony, Kanpur Road, Lucknow under Single-Bid system from reputed agencies, either by themselves or as a joint venture/consortium/partnership having capacity to provide the required number of trained manpower for providing "Electrical Installations Maintenance services, Operation and Operational Maintenance of Diesel Generator Set, Packaged Air Conditioning and Water Supply System" to its campus situated at the above address which also houses Bankers Institute of Rural Development (BIRD).

Tenderers are requested to submit their bid through GEM portal for the aforesaid Tender as per detailed technical specifications and other requirements as mentioned more specifically elsewhere in this e-tender document.

The e-tender will be available to the bidders /contractors on GEM portal (<https://https://gem.gov.in/>) for download and also on NABARD's website (for reference purpose) <https://www.nabard.org/> , eprocure.gov.in, www.nbsc.in as well as from Central Public Procurement Portal. There will be no charges for downloading the tender documents from the web site.

Tenderers are advised to submit e-tender (e-bids) through GEM portal only.

The tenderer / bidder shall submit bids for the captioned Tender i.e. **single consolidated bid** which should be completed in all respect on GeM Portal.

Instructions regarding single consolidated electronic bid (e-bid), including all technical, commercial and financial details, along with the description & scope of supply and the services required have been elaborated in the Terms and Conditions of the tender and other parts of the tender document.

It must be noted that only those Bidders who are willing to enter into Integrity Pact (IP) with the NABARD/NBSC on every stage of bidding, will be eligible to participate in the bidding process. Tenderer must implement Integrity Pact (IP) in the prescribed format (ANNEXURE XIII) in all phases of the contract.

-sd-

Jayant Vishnu
(Deputy General Manager)

Tenders received after stipulated date and time shall not be entertained.

The Techno-financial Bids will be opened online at NBSC Conference Hall, Lucknow – 226012 in presence of the interested bidders who choose to be present or in any eventuality, on the date and time as decided by NABARD. All the bidders are advised in their own interest to be present on the specified date. No separate intimation will be given in this regard. Please note, not more than two representatives from each bidder shall be entertained. The representative has to furnish an authorisation letter from the respective bidder on their letterhead for participating in the bid opening.

The Technical and Financial Bids shall be submitted together and will be opened simultaneously. The evaluation will be carried out in accordance with the prescribed criteria, and the financial details of only those bidders who meet the required technical specifications shall be considered.

The decision of the NABARD/NBSC shall be final and binding with regard to technical and financial bids and the e-tendering process.

The tender will be rejected, if any bidder proposes any deviation from the prescribed technical criteria requirement.

The bids shall remain valid and open for acceptance for 90 days from the date of opening of Techno-financial Bids.

All documents that comprise the offer should be signed and sealed by the firm, as a token of acceptance to the terms and conditions specified in the tender.

NABARD reserves the right to accept or reject any /all tender/s in part or whole of any firm / firms without assigning any reasons whatsoever. The decision of the NABARD/NBSC in this regard shall be final. In the event of intending tenderers fail to satisfy the NABARD/NBSC, the NABARD/NBSC reserves the right to reject the tender.

NABARD reserves right to change/modify/amend any or all provisions of the tender document. Such revision/amendment or corrigendum/addendum, if any, will be made available on GEM portal, NABARD's and NBSCs website, eprocure.gov.in only.

Rates to be quoted

The rates quoted should be in percentage of minimum wages paid to workers as per law and scope of work/tender conditions at the campus in the prescribed pro forma as per Financial Bid. GST, as applicable shall be paid extra.

GeM Tender (Techno-financial Bids) will be opened as per dates mentioned on GEM portal.

Earnest Money Deposit (EMD)

The EMD of Rs 4 lakh is to be directly credited in NABARD's Bank Account as per details given in the table below.

Name of the A/C	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
Bank Name	NABARD
Branch Name	HEAD OFFICE, MUMBAI
IFSC Code	NBRD0000002
Account Number	NABADMN20

EMD is not applicable to MSEs as defined in MSE Procurement Policy issued by GoI or bidders who are registered with Central Procurement Organizations.

Terms of Payment

Contractor shall be paid for AMC charges on monthly basis after successful completion of the service period and submission of proper invoice. Each invoice has to be certified by the ACT/CT/Supervisor appointed by the NBSC/BIRD before release of payment. AMC charges shall be calculated based on actual service provided by the contractor.

Reimbursement of employer's share of ESI and EPF contributions, if any, for the contract, shall be reimbursed on production of proof of payment and other documents along with the monthly bills. Bonus will be reimbursed on annual basis on production of proof of payment and other documents.

Statutory deductions like Income Tax-TDS, GST-TDS, shall be made from the monthly invoices, as per the applicability.

Eligibility Criteria

Only those bidders, who have minimum experience as given below in undertaking similar works, only need to apply for the work.

1. The bidder should have experience of 7 years of similar works
2. The bidder should also have done at least one of the following work assignments in last three financial years:
 - i) Three similar works whose individual value is not less than Rs.74.0 lakhs **or**
 - ii) Two similar works whose individual value is not less than Rs.92.00 lakhs **or**
 - iii) One similar work whose value is not less than Rs.148.00 lakhs

and

3. Should have a minimum turnover of Rs.56.0 lakh each for the past three financial years

Submission of Quotation

The procurement shall be through e-tendering in single-bid system i.e Techno-Financial Bid on GeM portal only.

A) *The Technical Bid shall contain,*

1. Proof of e-payment of EMD of Rs.4 lakh
2. Copy of Income tax return, audited balance sheet in support of annual turnover for last three years 2022-23, 2023-24 and 2024-25
3. List of Customers with copies of work orders
4. Value of work executed, with certificate from employer
5. PAN and GST certificates
6. Cancelled cheque copy
7. Compliance to technical specifications (as per pro forma indicated in ***ANNEXURE-X (documents to be submitted)***).

B) Technical e-Bid will be opened via GeM in the presence of tenderers/ their authorised representative who choose to be present.

C) Tenders received late on account of any reason whatsoever as also Telegraphic and Faxed Tenders shall not be entertained.

D) The tender shall not include any conditions whatsoever. In case, any conditions are included in the Tender the same shall not be taken into consideration. The tender in such cases is liable to be rejected. Clarification, if any, shall be obtained from NBSC before submission of the tender.

Other Conditions

All the information sought in the tender shall be duly filled with each page sealed and signed in by the tenderer.

List of works done carried out in last 7 years along with the name of contact persons, contact number of the person must be given with the quotation.

Tax will be deducted at source as per rules.

The tenderer may have to furnish Rate Analysis for the scrutiny of rates by NBSC for negotiation etc., if required.

Tenders, which do not fulfill all or any of the above conditions and conditions mentioned in the tender documents or are incomplete in any respect are liable to be rejected.

Any discrepancies, omissions, ambiguities in the tender documents or any doubt as to their meaning should be reported in writing to The, Principal, National Bank Staff College, Sector 'H', LDA Colony, Kanpur Road, Lucknow - 226012, in pre bid meeting, where information sought is not clearly indicated or specified. NBSC will issue clarifications to all the tenderers, which will become part of the contract document. NBSC will not be responsible if the discrepancies, omissions, ambiguities in the Tender documents or any doubts as to their meaning are not brought to the notice of NBSC, before three working days prior to the date of submission of the tender.

SCHEDULE OF EVENTS

Field	Details
Bid Document Availability	Bidding document can be obtained from GeM or downloaded from website: https://gem.gov.in/ , www.nabard.org , www.nbsc.in , eprocure.gov.in
	website: https://gem.gov.in/ , www.nabard.org , www.nbsc.in , eprocure.gov.in
	From: 29 April 2026 To: 20 May 2026
Tender Processing Fees	Nil
Earnest Money Deposit (EMD)	The contractor shall deposit Bid Security (Earnest Money Deposit) for an amount of Rs. 4 lakh through directly crediting in our Bank Account. Account details mentioned below. A proof of payment may also be attached with the tender document.
Account Details for Tender Fee and EMD	Name of the Account: National Bank for Agriculture and Rural Development Account No.: NABADMN20 IFSC Code No.: NBRD00000002 Name of the Bank: NABARD Branch: Head Office, Mumbai
Pre-Bid Meeting	1500 hrs. on 13 May 2026
Last Date of Submission of Tender	Up to 1500 hrs. on 20 May 2026
Opening of Techno-financial Bid.	15.30 hrs. on 20 May 2026 Authorized representatives of vendors may be present during Techno-financial Bid . However, Technical Bids would be opened even in the absence of any or all of the vendors' representatives.
Address for Communication/ Pre-bid meeting	National Bank Staff College, Ground floor, Manthan , Sector-H, LDA Colony, Kanpur Road, Lucknow-226012 E-mail- dpsp.nbsc@nabard.org , nbsc@nabard.org

INSTRUCTIONS TO BIDDERS

1. GENRAL:

1.1 The present tender is being invited for Electrical Installations Maintenance Services under which the contractor shall provide uniformed and trained personnel and will use its best endeavours to provide Annual Maintenance Services for our Electrical Installations in the Campus. Maintenance Services has to be provided to the entire campus including offices, residential buildings etc. The detailed SCOPE OF WORK is mentioned at page no. 29 and subsequent ANNEXURE-I to IV on page no. 32 to 47.

1.2 The campus houses two institutes - (a) NABARD's training institute namely National Bank Staff College (NBSC) and (b) Bankers' Institute of Rural Development (BIRD). The tender is being floated by NABARD for the above campus. As such wherever services are to be provided for NBSC as mentioned in the running document, the same should also be provided to the other institute, which is Bankers' Institute of Rural Development (BIRD). The rates and service charges should be quoted as one bid. However, as two separate institutes are involved, hence, the successful bidder would be required to execute an agreement with NABARD through Principal, NBSC, wherein BIRD is a confirming party in the agreement and the selected bidder/contractor is required to raise separate bills for both the institutes as described later in this tender document (Item 54.1 on page no. 23).

2. ELIGIBLE BIDDERS:

2.1. Bidder shall be a Professional Contractor (proprietor, firm, company, etc.) with a minimum of 7 years of experience in providing Electrical Installations Maintenance Services. Bidder should have experience of completion of similar work in any establishment/institute of Central Government/ State Government/ Public Sector Undertakings or Public Sector Banks of Central Government/ State Government or Local Bodies/Municipalities etc. This may include training establishments of Banks, Central Govt. Financial Institutions & Educational Institutes of National importance recognized by MHRD and name appearing on website of MHRD. The Contractor's experience period of 7 years shall be reckoned as on 28 February, 2026.

2.2. Bidder shall have a minimum annual turnover of Rs 56.00 Lakhs in each of last three financial years (i.e..2022-23, 2023-24 & 2024-25), duly supported by audited or CA certified statement of accounts. Along with this, the bidder should also have done at least one of the following work assignment:

- a) Three similar works whose individual value is not less than Rs.74.00 lakhs or
- b) Two similar works whose individual value is not less than Rs.92.00 lakhs or
- c) One similar work whose value is not less than Rs. 148.00 lakhs

Names and addresses of clients along with details regarding nature, amount and period of the contracts shall be furnished along with Technical Bid, Certificates from the clients regarding the value, quality and duration of service rendered during the last seven years shall be submitted to corroborate the details mentioned in ANNEXURE-III.

2.3 The bidder shall be based at Lucknow or have a local office at Lucknow (Within Municipal Limits of Lucknow). Bidder must furnish documentary proof for the same.

2.4. Track record of the bidder shall be clean without any involvement in illegal activities or financial frauds. There shall not be any case with the Police/Court/Regulatory authorities against the bidder.

2.5. The bidder must not have been prosecuted or suffered any penalty for violation of any statutory laws by any Authority.

2.6 The bidder must not have been suspended/delisted/blacklisted by any organization, on any grounds. An undertaking is to be submitted along with the bid by bidder to the effect that they are not debarred or blacklisted by any Govt. Department. In case if it is found at later stage that the bidder is a blacklisted company declared by any Govt. Department then the works may be withdrawn and EMD/ BID security shall be forfeited.

2.7 The bidder should not have rescinded/abandoned any contract awarded by any of his clients before the expiry of prescribed period of contract. The bidder shall give details of all disputes he/she had with his/her clients and furnish the status thereof.

2.8 If the performance of the bidder is/has been found to be unsatisfactory for any reasons, whatsoever, in any organization, then NABARD reserves the right to reject the bids submitted by such bidder.

2.9 The bidder shall have applicable and valid registrations with statutory authorities constituted for Labour welfare and other purposes, if applicable, such as:

(a) Valid "A Class" Electrical Contractor License issued by the competent Government authority of any State/UT in India.

(b) Valid Labour License under the applicable Shops and Commercial Establishment Act issued by the competent authority of the respective State/UT

(c) Valid Labour License under the Contract Labour (Regulation and Abolition) Act, 1970 issued by the competent authority

(d) ESI

(e) EPF

(f) PAN, GST, etc. duly supported by copies of certificates of registration.

2. 10 Bidding firms/companies shall have current account in a scheduled commercial bank.

2.11 Cancelled cheque should invariably be submitted for c-KYC compliance along with the bid.

2.12 The bidders shall submit documentary evidence in support of the above eligibility criteria.

2.13 Only those bids that meet the prescribed technical requirements shall be considered for financial evaluation.

3. QUALIFICATION OF THE BIDDERS:

3.1 Pre-contract Integrity Pact as in ANNEXURE-XIII may be filled and submitted along with the Technical Bid, failing which the bid submitted by the bidder is liable to be summarily rejected.

3.2 The Bidder shall apply only through their authorized signatories.

3.3 (a) Memorandum of Understanding shall be provided in case the Bidder is a Joint venture/Consortium/Partnership.

(b) Nomination of one of the members of the partnership, consortium or joint venture to be in charge and this authorization shall be covered in the power of attorney signed by the legally authorized signatories of all members of consortium/joint venture/partnership firm;

(c) Details of the intended participation by each member shall be furnished with complete details of the proposed division of responsibilities and corporate relationships among the individual members.

(d) The bidder shall submit full details of his ownership and control or, if the Bidder is a partnership, joint venture or consortium, full details of ownership and control of each member thereof.

3.4 Bidder or members of a partnership, joint venture or consortium shall submit a copy PAN card under the Income Tax Act and also GST registration.

3.5 Bidder must submit copies of all documents required, duly self-attested, along with technical bid of the tender.

3.6 Each Bidder (each member in the case of partnership firm/joint venture/consortium) or any associate is required to confirm and declare with his bid that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this contract. They will have to further confirm and declare that no agency commission or any payment which may be construed as an agency commission has been or will be paid and that the tender price will not include any such amount. If the NBSC, Lucknow subsequently finds to the contrary, it reserves the right to declare the Bidder as non-compliant and declare any contract if already awarded to the Bidder to be null and void.

3.7 Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid will be an offence under Laws of India. Such action will result in the rejection of bid, in addition to other punitive measures.

4. INSTRUCTIONS TO THE BIDDERS FOR FURNISHING INFORMATION AS A PART OF PRE-TENDER QUALIFICATIONS:

4.1 The work involved is operation, operational maintenance, preventive maintenance and breakdown maintenance of the electrical installation in the campus, including Office Premises, Hostel Blocks and Residential Area of NBSC and BIRD, as per the office instructions.

4.2 Tenderers are requested to submit the requisite documents along with the **single consolidated bid** for assessing their eligibility and suitability. The bids shall be evaluated in accordance with the eligibility criteria and other conditions stipulated in the tender document, and only those bids meeting the prescribed requirements shall be considered for further evaluation.

(i) Copies of Work Orders/Completion Certificates (indicating nature of work, contract amount and duration) from clients for having executed/executing similar works for Central/State Government offices/Public Sector Undertakings/Public Sector Banks during the last seven years (prior to 28.02.2026). "Similar Works" means experience in executing Annual Maintenance Contracts Government/PSU/PSB institutes/campus/establishments having office, hostel & residential buildings or similar such set-up.

(ii) IT returns of last three consecutive years duly certified by a practicing Chartered Accountant.

(iii) Information in ANNEXURE-V, VI, VII, VIII, IX, X, XI, XII & XIII as per enclosed pro-forma.

4.3 Intending applicants are required to submit their full bio-data giving details about their organisation, experience, technical personnel in their organisation, spare capacity, competence and adequate evidence of their financial standing, etc. in the enclosed statement which will be kept confidential.

4.4 While deciding upon the selection of contractors, emphasis will be laid on the ability and competence of applicants to undertake quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.

4.5 If required, the NABARD/NBSC will obtain reports on past performance of the tenderer from their clients and bankers and evaluate the said reports before opening of the PART-II of the tenders. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found not satisfactory, the

NABARD/NBSC reserves the right to reject his offer even after opening of PART-I of the tender and his sealed cover containing PART-II of the tender will be returned to him. The Bank is not bound to assign any reason for rejecting the tender.

4.6 After prima facie scrutiny, if any of the contractors is found not satisfying the required eligibility criteria, the tender submitted by him will not be processed further. 4.7 Each page of the application shall be signed. The application shall be signed by person/persons on behalf of the organization having necessary authorization/Power of Attorney to do so.

4.8 If the space in the pro-forma (ANNEXURE-V to XIII) is insufficient for furnishing full details, the information shall be supplemented on separate sheets of paper stating therein the part of the statement and serial number. Separate sheets shall be used for each part.

4.9 Any letter or document accompanying the pre-tender qualification form shall be submitted in duplicate.

4.10 Clarifications, if any required may be obtained from National Bank Staff College. 4.11 NBSC takes no responsibility for delay/loss in post or non-receipt of Quotations/ Tender Documents.

4.12 The Tender/Quotation should be properly submitted in the form of e-tender. The last date of receipt of Tender is 20 May 2026 (before 1500 hours. Tenders will be opened on the same day at 15.30 hours or at a later date convenient to NBSC.

4.13 The Bidders should quote their rates by strictly adhering to the guidelines and the terms and conditions stipulated in the Tender Document. Unsolicited correspondence after opening of the Tender shall not be entertained. Conditional/Deviational Tenders may be rejected without making any reference to the Tenderers.

4.14 No Tenderer will be allowed to withdraw his Tender during the validity period. Subletting of the Contract is not permitted. In case any tenderer withdraws his/her tender during the validity period, the EMD amount received from such tenderers shall be forfeited.

4.15 Notwithstanding anything stated above, NBSC reserves the right to assess the tenderers capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NBSC.

4.16 Bidder must sign all pages of the Tender Document along with seal.

5. ONE BID PER BIDDER:

Each bidder shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium. If a bidder or if any of the partners in a joint venture or any one the members of the consortium participate in more than one bid, the bids are liable to be rejected.

6. COST OF BID:

The bidder shall bear all costs associated with the preparation and submission of their bid and NBSC, Lucknow will in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.

7. VISIT TO PREMISES AT LUCKNOW:

The bidder is required to provide services to NBSC/BIRD, Lucknow and is advised to visit and acquaint himself with the site and operational system. The costs of visiting shall

be borne by the bidder. It shall be deemed that the contractor has undertaken a visit to the campus of the NBSC/BIRD, Lucknow and is aware of the operational conditions prior to the submission of the tender documents.

8. TENDER DOCUMENTS:

8.1.1. The bidder is expected to examine all instructions, Forms, Terms and Conditions in the Tender document. Failure to furnish all information required by the Tender document or submission of a tender not substantially responsive to the Tender document in every respect will be at the bidder's risk and may result in rejection of his bid.

8.1.2. The bidder shall not make or cause to be made any alteration, erasure or obliteration to the text of the Tender document.

8.2. CLARIFICATION OF TENDER DOCUMENT

8.2.1. The bidder shall check the pages of all documents against page number given in indexes and, in the event of discovery of any discrepancy or missing pages the bidder shall inform the Office of the, NBSC, Lucknow.

8.2.2. In case the bidder has any doubt about the meaning of anything contained in the Tender document, he shall seek clarification from the Office of, NBSC, Lucknow during the pre-bid meeting scheduled on 14 April 2026 or mail to nbsc@nabard.org. Any such clarification, together with all details on which clarification had been sought, may be issued as corrigendum to the tender document.

8.2.3. Except for any such written clarification by the NBSC, Lucknow which is expressly stated to be an addendum to the tender document issued by the Office of The Principal, NBSC, Lucknow (concerned Section), no written or oral communication, presentation or explanation by any other employee of the NBSC, Lucknow shall be taken to bind or fetter the NBSC, Lucknow under the contract.

9. PREPARATION OF BIDS:

9.1. Language Bids and all accompanying document shall be in English or in Hindi. In case any accompanying documents are in other languages, it shall be accompanied by an English translation. The English version shall prevail in matters of interpretation.

9.2. Documents Comprising the Bid Tender document issued for the purposes of tendering as described in Clause 8.1 and any amendments issued shall be deemed as incorporated in the Bid.

9.2.1. The bidder shall, on or before the date given in the Notice Invitation to Tender, submit his bid clearly marked with the name of the Tender.

9.2.2. One copy of the Tender document and Addenda, if any, thereto with each page signed and stamped shall be annexed to acknowledge the acceptance of the same. mentioned in Clause 9.7 below.

9.2.3. The contractor shall deposit Bid Security (Earnest Money Deposit) as per details.

9.2.4. The bid shall be addressed to the Principal, NBSC, Lucknow and submitted in the e-bid

9.2.5. The Bidder (each member in case of joint venture/consortium/partnership firms/company) shall furnish the details regarding total number of works completed in preceding 7 years, which were similar in nature and complexity as in the present contract requiring supply of trained man power to provide Electrical Installation Maintenance Services.

9.3. BID PRICES:

9.3.1. Bidder shall quote the rates in Indian Rupees / the service charges in percentage terms for the entire contract on a 'single responsibility' basis such that it covers contractor's all obligations mentioned in or to be reasonably inferred from the Tender document in respect of the Electrical Installations Maintenance Services at NBSC, Lucknow.

9.3.2. The remuneration payable to the workers shall be commensurate with the minimum wages declared by the Central Govt. at any point of time.

All the existing statutory requirements such as ESI / EPF, Bonus, GST, Group Insurance, 3rd party Insurance other taxes etc. shall be dealt with as per existing laws / instructions.

In case, ESI facility is not applicable, then the agency will take group medical insurance of Rs.10 lakh for each workman. The offers of those prospective bidders which do not meet the statutory requirements are liable to be rejected.

9.3.3. Conditional bids/offers will be summarily rejected.

9.4. **FORM OF BID:** The Form of Bid shall be completed in all respects and duly signed and stamped by an authorized and empowered representatives of the Bidder. If the Bidder is a partnership firm, consortium or a joint venture, the Form of Bid shall be signed by a duly authorized representative of each member of participants thereof. Signatures on the Form of Bid shall be witnessed and dated. Copies of relevant power of attorney shall be attached.

9.5. Currencies of Bid and Payment:

9.5.1. The Bidder shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees.

9.6. Duration of Contract:-

The contract may be valid initially for **Twenty Four (24) months** and the Principal, NBSC, Lucknow reserves the right to curtail or to extend the validity of contract on the same rates and terms and conditions for such period as may be agreed to, but not beyond one year, However, if for any reason the contract is terminated by any of the parties, the contractor shall provide his services till NBSC makes another or alternate arrangement.

9.7. BID SECURITY:-

9.7.1. The contractor shall deposit Bid Security(Earnest Money Deposit),if applicable, for an amount of Rs. 4,00,000/- by directly depositing the said amount into following Bank Account.

Name of the Account: NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT.

Bank Name: NABARD

Branch Name: Head Office, Mumbai

IFS Code: NBRD0000002

Account No: NABADMN20

The Bid Security will remain valid for a period of forty-five days beyond the final bid validity period.

9.7.2. Any Tender not accompanied by Bid Security shall be rejected. However, EMD is not applicable to MSEs as defined in MSE Procurement Policy issued by Gol or bidders who are registered with Central Procurement Organizations- Udyam Certificate for same need to be submitted.

9.7.3. Bid securities of the unsuccessful bidders will be returned to them at the earliest after successful award tender.

9.7.4. Bid security of the successful bidder shall be returned on receipt of performance guarantee by the NBSC, Lucknow and after signing the contract agreement.

9.7.5. Bid Security shall be forfeited if the bidder withdraws his bid during the period of Tender validity.

9.7.6. Bid Security shall be forfeited if the successful bidder refuses or neglects to execute the Contract or fails to furnish the required Performance Security within the time frame specified by the NBSC, Lucknow.

9.8. Format and Signing of Bid:-

9.8.1. The bidder shall submit one copy of the Tender document and addenda, if any, thereto, with each page of this document signed and stamped to confirm the acceptance of the terms and conditions of the tender by the bidder.

9.8.2. The documents comprising the bid shall be typed or written in indelible ink and all pages of the bid shall be signed by a person or persons duly authorized to sign on behalf of the bidder. All pages of the bid, where entries or amendments have been made, shall be signed by the person or persons signing the bid. All the pages of the tender document and supporting documents may be serially numbered.

9.8.3. The bid shall contain no alterations, omissions or additions except those to comply with instruction issued by the NBSC, Lucknow, or are necessary to correct errors made by the bidder, in which case such corrections shall be initialled/signed and dated by the person or persons signing the bid.

10. Submission of Bids:-

10.1.2. The Technical Bid should consist of the following documents:-

(a) Bid Security (Earnest Money Deposit) for an amount of Rs.4 lakh in the form mentioned in clause 9.7.1 above. Self-attested one recent passport size photographs) of the authorized person(s) of the firm/agency with name, designation, Office/Residential address and office Telephone numbers, whether the bidder is a sole proprietor/partnership firm and if partnership firm, names addresses and telephone numbers of Directors/Partners also;

(b) Self-attested copy of PAN card under Income Tax Act;

(c) Self-attested copy of GST Registration Number & c-KYC;

(d) Self-attested copy of Valid Registration No. of the Agency/Firm;

(e) Self-attested copy of valid Provident Fund Registration Number;

(f) Self-attested copy of valid ESI Registration Number;

(g) Self-attested copy of Valid "A Class" Electrical Contractor License issued by the competent Government authority of any State/UT in India.

(h) Self-attested copy of Valid Labour License under the applicable Shops and Commercial Establishment Act issued by the competent authority of the respective State/UT

(i) Proof of Average Annual turnover of last three years (2022-23, 2023-24 and 2024-25) as stated in Clause 2 supported by audited Balance Sheet;

(j) Proof of experience as stated in Clause 2 supported by documents from the concerned organizations.

10.1.3. The FINANCIAL BID should be contain Preamble and ANNEXURE- XVI i.e. entire PART-II of the tender document duly filled in figures and words.

10.1.4. All the bids shall be addressed to the Principal, NBSC, Lucknow.

10.1.5. The tender shall remain valid and open for acceptance for a period of 90 days from the last date of submission of tender.

11. Bid Opening and Evaluation:-

11.1. The Techno-financial Bid will be opened through GeM portal.

11.2. The bid of any bidder who has not complied with one or more of the conditions prescribed in the terms and conditions will be summarily rejected.

- 11.3. Conditional bids will also be summarily rejected.
- 11.4. Subsequently, the selected technical bids will be evaluated as per information furnished by vendor and eligibility criteria mentioned in Point no. 2 mentioned at page no.11 of this tender document.
- 11.5. Financial bids of only the technically qualified bidders will be opened for evaluation in the presence of qualified bidders.
- 11.6 Right to accept any Bid and to reject any or all Bids:-
- 11.6.1. The NBSC, Lucknow, is not bound to accept the lowest or any bid and may at any time by notice in writing to the bidders terminate the tendering process.
- 11.6.2. The NBSC, Lucknow, may terminate the contract if it is found that the contractor is black listed on previous occasions by any of the Govt departments / Institutions / Local Bodies / Municipalities / Public Sector Undertakings, etc.
- 11.6.3. The NBSC, Lucknow, may terminate the contract in the event the successful bidder fails to furnish the Performance Security or fails to execute the agreement.

12 Award of Contract:

- 12.1. The NBSC, Lucknow, will award the contract to the successful evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document.
- 12.2. The NBSC, Lucknow, will communicate the successful bidder through GeM that his bid has been accepted.
- 12.3. The successful bidder will be required to execute an agreement in the form specified in ANNEXURE-XII within a period of 15 days from the date of issue of Work Order.
- 12.4. The successful bidder shall be required to furnish a Performance Security within 15 days of receipt of Work Order through any of the following instruments:
- (a) The Bid Security may also be directly credited in our Current Account, the details of which are:-

Name of the Account: NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

Bank Name: NABARD

Branch Name: Head Office, Mumbai

IFS Code: NBRD0000002

Account No: NABADMN20

- (b) A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment. The EMD of the successful bidder may be converted into RMD / Performance Security and shall not carry any interest whatsoever. The Performance Security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations. In case the contract period is extended further, the validity of Performance Security shall also be extended by the contractor accordingly.
- 12.5. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds for the annulment of the award and forfeiture of Bid Security.

GENERAL TERMS & CONDITIONS OF ANNUAL MAINTENANCE CONTRACT FOR ELECTRICAL INSTALLATION MAINTENANCE

1. The personnel provided shall be the employees of the Contractor and all statutory dues will be paid by the contractor such as ESI, PF, Workmen's Compensation Act etc.
2. The contractor shall abide and comply with all the relevant laws and statutory requirements covered under Payment of Minimum Wages Act, Payment of Bonus Act, Contract Labour (Regulation & Abolition) Act 1970, EPF etc. with regard to the workmen to be provided by him, in the NBSC/BIRD, Lucknow and to the concerned Labour Authorities.
3. As far as EPF is concerned, it shall be the duty of the Contractor to get PF code number allotted and submit copy of EPF registration, deducted from the payment of the personnel engaged and equal employee's and employer's contribution should be remitted to the EPF authorities within 7 days of close of every month. Giving photocopy of challan for payment of PF for the NBSC/BIRD, Lucknow works, is required to be submitted to NBSC/BIRD, Lucknow. In any eventuality, if the contractor failed to remit the employees/EPF contribution towards the NBSC/BIRD, Lucknow, the amount so paid to him towards EPF/ESI, Lucknow is entitled to recover the equal amount from any amount due to him from the Contractor under this agreement or any other contract.
4. The antecedents of the staff deployed shall be got verified by the contractor from local police authority and an undertaking in this regard to be submitted to the NBSC/BIRD, Lucknow shall ensure that the contractor complies with provisions.
5. The Contractor will maintain a register on which day to day deployment of all his personnel will be entered. This will be countersigned by the authorized official of the NBSC/BIRD, Lucknow. While releasing the bill, the deployment particulars of the personnel engaged on that day shall be shown. The Contractor has to give full details of the names of the personnel countersigned by the concerned official of the NBSC/BIRD, Lucknow before receiving the 2nd wages as per rules and laws in force, before receiving the 2nd bill.
6. All liabilities arising out of accident or death while on duty shall be borne by the contractor for his employees with a comprehensive Group Insurance policy. The contractor shall indemnify NBSC/BIRD, Lucknow against all liabilities arising out of such accidents.
7. Adequate supervision will be provided to ensure correct performance of the said electrical installation maintenance services in accordance with the prevailing assignment and instructions agreed upon between the two parties. In order to exercise effective control over the staff of the Contractor deployed, the supervisory staff will move in and out of the premises without any possible hindrance.
8. All necessary reports and other information will be supplied on a mutually agreed basis and regular meetings will be held with the NBSC/BIRD, Lucknow.
9. Contractor and its staff shall take proper and reasonable precautions to preserve from loss, destruction, waste or misuse the areas of responsibility given to them by NBSC/BIRD, Lucknow and shall not knowingly lend to any person or company any of the effects of the NBSC/BIRD, Lucknow under its control.
10. The Staff deployed shall not accept any gratitude or reward in any form.

11. The contractor shall provide training at his own cost to ensure correct and satisfactory performance of his liabilities and responsibilities under the contract.
12. Under the terms of their employment agreement with the Contractor the electrical maintenance staff shall not do any professional or other work or render or otherwise elicit directly or indirectly, except for and on behalf of the Contractor.
13. That in the event of any loss occasioned to the NBSC/BIRD, Lucknow, as a result of any lapse on the part of the contractor which will establish after an enquiry conducted by the NBSC/BIRD, Lucknow, the said loss and claim from the contractor up to the value of the loss, The decision of the Principal, NBSC, Lucknow and Director, BIRD, Lucknow will be final and binding on the agency, respectively.
14. The contractor shall do and perform all such services, acts, matters and things connected with the administration, superintendence and conduct of the arrangements as per the direction enumerated herein and in accordance with such directions, which the NBSC/BIRD, Lucknow may issue from time to time and which have been mutually agreed upon between the two parties.
15. The NBSC/BIRD, Lucknow shall have the right, within reason, if any person employed by the contractor is considered undesirable or otherwise, to inform the contractor and the contractor shall replace such person immediately.
16. The contractor shall be responsible to maintain all property and equipment of the NBSC/BIRD, Lucknow entrusted to it.
17. The contractor will deploy supervisors as agent of the contractor and the instructions given to the supervisor by NBSC/BIRD will be deemed to be instructions given to the contractor. The supervisor shall be required to follow the instructions of NBSC/BIRD, Lucknow and ensure that the work done accordingly.
18. The contractor will ensure that the persons deployed by them are dressed in neat and clean uniform, failing which invites a penalty of Rs. 500/- on each occasions and habitual offenders in this regard shall be debarred from the campus by the contractor. The penalty in this account shall be deducted from the Contractor's bill.
19. The personnel engaged have to be extremely courteous with very pleasant mannerism in dealing with the Staff/Visitors and should project an image of utmost discipline. The NBSC/BIRD, Lucknow shall have the right to have any person removed in case of person is not complying or as decided by representative of the NBSC/BIRD, Lucknow if the person is not performing the job satisfactorily or otherwise. The Contractor shall have to arrange the suitable replacement in all such cases.
20. The eight hours shift generally will be:-

First Shift - 0600 hrs. To 1400 hrs.

Second Shift - 1400 hrs. To 2200 hrs. And,

Third Shift - 2200 hrs. To 0600 hrs.

But the timings of the shift are changeable and shall be fixed by the NBSC/BIRD, Lucknow from time to time depending upon the requirements. Prolong duty hours (more than 8 hrs. at a stretch) shall not be allowed.

21. The personnel will have to report to the NBSC/BIRD, Lucknow security office at least 15 minutes in advance of the commencement of the shift for collecting necessary documents/ instructions, and to complete all other required formalities as approved by the NBSC/BIRD, Lucknow.
22. The payment would be made based on the actual shift manned/operated by the personnel supplied by the contractor and based on the documentary proof jointly signed by the representative of the NBSC/BIRD, Lucknow and the contractor / his representative/personnel authorized by him. No other claim on whatever account shall be entertained by the NBSC/BIRD, Lucknow.
- 23. Any damage or loss caused by the contractor or his personnel to the property/equipment of NBSC/BIRD, Lucknow in any form shall be recovered from the contractor. Alternatively, the contractor shall replace the damaged equipment with a new one of equivalent or better specifications at his own cost.**
24. The NBSC/BIRD, Lucknow will give basic briefing/familiarization of the electrical installation maintenance services required to be done by the personnel to be deployed by the contractor under the contract for 2 to 3 days and this period will not be counted as shift manned by contractor's personnel for the purpose of payment under the contract.
25. In case the contractor fails to commence/execute the work as stipulated in the agreement or unsatisfactory performance or does not meet the statutory requirements of the contract, NBSC/BIRD, Lucknow reserves the right to impose the penalty as detailed below:–
 - i) 5% of cost of order/agreement per week, upto four weeks' delays.
 - ii) After four weeks delay Principal Employer reserves the right to cancel the contract and withhold the agreement and get this job be carried out preferably from other contractor(s). The difference in the cost, if any will be recovered from the defaulter contractor and also shall be black listed for a period of 7 years from participating in such type of tender and his earnest money/security deposit may also be forfeited, if so warranted.
26. The contractor shall ensure that its personnel shall not at any time, without the consent of the NBSC/BIRD, Lucknow in writing, divulge or make known any trust, accounts matter or transaction undertaken or handled by the NBSC/BIRD, Lucknow and shall not disclose any information about the affairs of NBSC/BIRD, Lucknow. This clause does not apply to the information, which becomes public knowledge.
27. Contractor / successful bidder shall ensure that no person involved in any litigation against any of the offices of NABARD / NBSC / BIRD shall be deployed under any circumstances.
28. Any liability arising out of any litigation (including those in consumer courts) due to any act of contractor's personnel shall be directly borne by the contractor including all expenses / fines. The concerned contractor's personnel shall attend the court as and when required.
- 29. Force Majeure**

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of

God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days, whichever is more, either party may at its option terminate the contract.

30. The contractor shall have his own Establishment/Setup/Mechanism, etc. at his own cost to ensure correct and satisfactory performance of his liabilities and responsibilities under the contract.
31. 'WORK ORDER' means the notice issued by the NBSC, Lucknow to the contractor communicating the date on which the work/services under the contract are to be commenced.
32. The successful bidder will enter into an agreement with NBSC, Lucknow for supply of suitable and qualified manpower as per requirement of the NBSC, Lucknow on these terms and conditions.
33. The contractor shall not sublet, transfer or assign the contract or any part thereof to any other person or firm without the prior written consent of NBSC, Lucknow. In the event of the contractor contravening this condition, NBSC, Lucknow shall be entitled to place the contract elsewhere on the contractor's risk and cost and the contractor shall be liable for any loss or damage which NBSC, Lucknow may sustain in consequence or arising out of such replacing of the contract.
34. The contractor shall be responsible for payment of wages to the personnel deployed by him. **The payment shall be made by the contractor to his personnel on or before 7th day of every month irrespective of payment received from NBSC, Lucknow.** The contractor shall pay wages through electronic mode only.
35. The contractor shall be responsible for fulfilling all his obligations towards the persons deployed under the contract as per the provisions of various labour laws including Minimum Wages Act, EPF Act, ESI Act, Payment of Bonus Act, Payment of Gratuity Act, Contract Labour (Regulation & Abolition) Act, etc. and any other applicable law.
36. The contractor shall submit documentary proof of deposit of EPF, ESI, etc. in respect of the personnel deployed by him along with the monthly bill. If the contractor fails to submit the proof, NBSC, Lucknow shall be at liberty to withhold the payment of the bill.
37. The contractor shall issue identity cards to the personnel deployed by him for carrying out the work and such identity cards shall be displayed by the personnel during duty hours.
38. The contractor shall provide at his own cost proper uniform and other necessary articles required for discharge of duties and shall ensure that the personnel are in proper uniform while on duty.
39. The contractor shall ensure that the personnel deployed by him are medically fit and sound and shall produce medical fitness certificate in respect of each personnel deployed.

40. The contractor shall ensure that the personnel deployed by him shall not take part in any union or association activities during duty hours in the premises of NBSC, Lucknow.
41. The contractor shall ensure that the personnel deployed by him shall maintain proper discipline and decorum and shall not indulge in any act of indiscipline, misconduct or negligence while on duty.
42. The contractor shall ensure that the personnel deployed by him shall not consume alcohol or any intoxicating drinks or substances while on duty and shall not report for duty under the influence of alcohol or any intoxicating substance.
43. The contractor shall ensure that the personnel deployed by him shall not smoke or chew tobacco/pan while on duty or within the premises of NBSC, Lucknow.
44. The contractor shall ensure that the personnel deployed by him shall not leave the place of duty without prior permission of the competent authority of NBSC, Lucknow.
45. The contractor shall ensure that the personnel deployed by him shall not allow any unauthorized person to enter the premises or allow access to any restricted area.
46. The contractor shall ensure that the personnel deployed by him shall not misuse any property or equipment of NBSC, Lucknow and shall be responsible for any loss or damage caused due to negligence or misconduct of his personnel.
47. The contractor shall ensure that the personnel deployed by him shall maintain secrecy and confidentiality of all official information and shall not disclose any information to any unauthorized person.
48. The contractor shall ensure that the personnel deployed by him shall strictly follow all instructions issued by NBSC, Lucknow from time to time regarding safety, security and discipline.
49. The contractor shall ensure that the personnel deployed by him shall be properly trained in handling equipment and machinery and shall follow all safety precautions while performing their duties.
50. The contractor shall ensure that the personnel deployed by him shall wear proper safety gear and protective equipment while carrying out hazardous work.
51. The contractor shall ensure that the personnel deployed by him shall report immediately any accident, incident or unsafe condition noticed in the premises to the concerned authority.
52. The contractor shall ensure that the personnel deployed by him shall cooperate with the officials of NBSC, Lucknow during inspection, checking or verification.
53. The contractor shall ensure that the personnel deployed by him shall not indulge in any unlawful activity or behaviour which may tarnish the image or reputation of NBSC, Lucknow.

54 While submitting the bill for the month, the services provider must file a certificate certifying the following:-

(i) Wages of employees paid as per minimum wages norm applicable have been credited to their bank accounts on (date)

(ii) ESI/ Group Medical Insurance Premium (if applicable) Contribution relating to workers amounting to Rs. _____ was deposited on (date) (copy of the challan enclosed)

(iii) EPF contribution relating to workers amounting to Rs. _____ was deposited on (date) (copy of the challan enclosed)

(iv) The service provider is complying with all statutory Labour Laws including Minimum Wage Act.

(e) The service provider should submit the bill in accordance with the above time schedule.

(f) The contractor shall compulsorily issue a wage slip to every personnel & supervisor in the format provided below (an indicative format):-

Name of Employee: _____ Designation _____
No. of Days present: _____

WAGE STATEMENT ESI No. _____

BASIC PF (%)

BONUS ESI

HRA DEDUCTIONS

GRATUITY (TAXES AND ANY

OTHERS ALLOW. OTHER CHARGES)

GROSS WAGES TOTAL DEDUCTION:

NET PAYABLE (Rs.)

53. Any damage or loss caused by contractor's persons to the NBSC/BIRD in whatever form would be recovered from the contractor.
54. Deduction will be done proportionally from the salary.
55. In case any public complaint is received attributable to misconduct/misbehavior of contractor's personnel it is assessed as true by the NBSC/BIRD, a penalty of Rs.500/- for each such incident shall be levied and the same shall be deducted from contractor's bill. Besides the personnel found involved in the incident shall be removed from the Premises immediately. In case the contractor fails to immediately remove the work man/supervisor in the penalty clause as indicated below shall apply.
56. Penalty Clause: The services provided for the month shall/may be reviewed by the "Maintenance Committee" constituted respectively by NBSC and BIRD. If the committee is of the opinion that the services are not satisfactory, it will record the reasons and may impose a penalty of up to 10% of the monthly bill of the contractor. The decision of the committee shall be final and binding on the contractor.

57. The contractor shall ensure that all complaints received are attended promptly and resolved within a reasonable time. Failure to do so may result in imposition of penalty as deemed fit by NBSC/BIRD.
58. The contractor shall maintain a complaint register and produce the same before the authorities of NBSC/BIRD whenever required.
59. The contractor shall ensure that the electrical installations and connected systems are maintained in safe working condition and comply with all statutory safety requirements.
60. The contractor shall ensure periodic inspection and preventive maintenance of all electrical equipment as per standard maintenance practices and as directed by NBSC/BIRD authorities.
61. The contractor shall ensure that only standard quality materials and components conforming to relevant IS specifications are used for maintenance and replacement work.
62. The contractor shall ensure that all tools, instruments and testing equipment used for maintenance are in good condition and calibrated as required.
63. The contractor shall ensure proper record keeping of maintenance activities, inspections, testing and repairs carried out and submit reports as required by NBSC/BIRD.
64. The contractor shall ensure immediate attendance to electrical faults/breakdowns and restore normal functioning within the shortest possible time.
65. The contractor shall ensure that no unauthorized alterations or modifications are made in the electrical installations without prior approval of NBSC/BIRD.
66. The contractor shall ensure proper housekeeping in electrical rooms, panels and work areas and shall keep them clean and free from dust, debris and inflammable materials.
67. The contractor shall ensure proper labeling and identification of cables, panels, switches and other electrical equipment for easy identification and safety.
68. The contractor shall ensure that all safety instructions, warning signs and danger notices are properly displayed at appropriate locations.
69. The contractor shall ensure compliance with all applicable electrical safety codes, rules and standards in force.
- 70. The contractor shall be responsible for overall safety of the electrical installation and personnel deployed for maintenance work.**
- 71. The contractor shall not deploy any manpower at the site without prior approval of the office. The biodata, police verification, qualifications, and experience details of all personnel shall be submitted for approval before deployment. Any unauthorized deployment shall not be permitted, no payment shall be made for such periods, and a penalty may be imposed. No replacement of approved manpower shall be made without prior approval of the office.**
- 72. The deployment of manpower shall be in accordance with the requirements of NBSC and BIRD, as communicated by the office from time to time. The contractor shall increase or decrease the manpower as directed and ensure deployment of the required personnel within the stipulated time, without any additional claim. Payment shall be regulated based on the actual manpower deployed and duly certified by the office.**
- 73. No workman above the age of 60 years shall be deployed by the contractor for the work. The contractor shall ensure that all personnel are physically fit, and the Office reserves the right to verify**

age records and direct immediate replacement of any workman found above the prescribed age limit, at no extra cost.

- 74. The contractor shall issue identity cards to all workmen deployed at site at his own cost, and no extra payment shall be made on this account. All workers shall be required to wear the identity card prominently during duty hours, and the Office reserves the right to deny entry or remove any personnel not complying with this requirement, without any liability.**

I / We accept all the above Terms and Conditions in all respects without any reservation.

SIGNATURE AND SEAL OF BIDDER:

DATE:

PLACE:

SAFETY CONDITIONS OF THE CONTRACT

As part of the contract, the contractor must satisfy the undermentioned safety requirements and must ensure at all time that these are followed without any deviation.

A. GENERAL

- 1. Smoking and chewing pan are prohibited in the Institute/campus.**
2. For any job involving welding, soldering, lighting of flames, use of heat source or temporary electrical connection, prior permission of NBSC's/BIRD's engineer shall be taken before execution of the same. No job involving heat source are permitted to be carried out after office hours and on holidays/Sundays without prior permission.
3. It is entirely the responsibility of the contractor to see that safety appliances such as safety belts, lifelines, helmets, rubber gloves of appropriate voltage (1100V) rating etc., depending on the job demand, are made available to his staff at contractor's cost. Any lapse on safety will be viewed seriously. Any lapse in safety/mishappening to personnel deployed, contractor will be solely responsible.
4. The contractor shall ensure that the persons posted for the work are well conversant with the operation of fire extinguishers.
5. The contractor shall take all precautions to avoid accidents and causes of accidents. He must be careful regarding safety during working of his staff in the premises.

B. SAFETY PRECAUTIONS FOR PORTABLE ELECTRICAL APPLIANCES

Precaution in handling portable electrical appliances are more significant under monsoon conditions. Some likely situations are highlighted here for contractor's attention and action to ensure that conditions and methods of usage conform to the safety of personnel and property.

1. Broken sockets/pin plug /loose connections: These conditions cause sparks which lead to fault conditions or electrical shock situations. Wires shall not be directly inserted into the sockets as the earth lead of the equipment inserted into the phase socket may give shock to the operator.
2. Polarity of phase/neutral and earth: Certain appliances like Poroscope may give violent electrical shock during work if polarity conditions are not satisfied.
3. Joints in flexible cables: Usage of portable appliance is such that electrical and physical integrity of joint may be suddenly affected, leading to severe sparking and

fire if combustible / inflammable materials are present near the joint. Sometimes this may not be noticed by the operator at all.

4. Appliance body grounding and system grounding: In absence of or ineffective appliance body grounding, operator may receive severe shock in case of phase to earth fault during usage. All earth pins in sockets must have low impedance and mechanically firm earthing according to Indian Electricity Rules/BIS 3043 so that safety is assured to operators even under fault condition.
5. Water leakage: Water reduces efficiency of insulation depending upon exposure. Presence of moisture on ordinary switches may give a shock during operation, switches in chronic leakage areas should preferably be de-energized until the rectification is done.
6. Excavation/Addition/Alteration of the Buildings: During excavations, alterations of the building etc. every care shall be taken that electric shock or damages to cables, are avoided.
De-energisation of circuits must be considered whenever required.

We/I agree to the safety conditions and to ensure compliance with the same fully.

SIGNATURE AND SEAL OF THE BIDDER

SCOPE OF WORK

1. NABARD is desirous of having an electrical maintenance contractor responsible for operation, operational maintenance, preventive maintenance and breakdown maintenance of the electrical installations installed at its Training Establishment namely National Bank Staff College (which also houses Bankers Institute of Rural Development (BIRD)). The details of such services to be provided by the contractor has been enclosed in ANNEXURE-I.
2. **All consumable electro-mechanical items shall be arranged and supplied by the contractor as per the latest DSR rates/prevailing market rates. In case any item is not covered under the DSR, the same shall be provided by the contractor at prevailing market rates, subject to approval of the office and based on actual requirement.** The contractor has to give indent for such items to the Assistant Care Taker (ACT)/Care Taker/ Hostel Supervisor (HS) well in advance. The expenditure may be incurred by contractor for payment of consumable items and shall be reimbursed by NBSC/ BIRD after submission of bills on actual basis. Proper record of the material received and consumed shall be maintained by the contractor and submitted to NBSC/BIRD for inspection/verifications as and when required.
3. The said premises includes all the covered areas within the boundary wall and also the vacant/fallow land falling within the boundary wall and pucca construction between the gate and the road.
4. The maintenance contractor shall keep, at conspicuous and specified places complaint book/books in which complaints and suggestions, if any, may be recorded and the complaint book/books shall be open to inspection by the officers of the NBSC/BIRD.
5. The maintenance contractor shall put up complaint book/books/registers on every 15th day of the month and if the same were public holiday the same may be submitted on the next working day immediately following that day to care taker.
6. The maintenance contractor shall maintain and update any or all registers/documents relating to maintenance work, as asked to do from time to time by the NBSC/BIRD, for attending complaints and up-keeping the premises etc.
7. Contractor will submit his demand of electrical consumable items, in prescribed format giving quantity required along with balance quantity with them, which will be duly approved by the competent authority. Contractor will also inform to NBSC/BIRD about the compliance of the complaints.
8. Contractor shall ensure an experienced supervisor to supervise the work of persons for electrical maintenance work in both the

institutes of NBSC and BIRD, in the campus.

9. Contractor will provide qualified man power as per the qualifications given in the Annexure IX.

10. Contractor will maintain records of day-to-day remedial work and materials required/used for the same.

11. The terms and conditions regarding fixtures, fittings and all other items present within the said premises shall be as follows :

(i) The maintenance contractor shall ensure the safety of the furniture, fittings, stores and all other electrical, electronic and office equipment present within the said premises and 'save hereafter' that the maintenance contractor will not be responsible for any thefts, pilferages, breakages committed by the persons not engaged by him or for reasons beyond his control.

(ii) **As security for due performance of his obligations hereunder, the maintenance contractor shall deposit with and keep deposited with NBSC a sum equivalent to 3% of the value of the contract as Bank Guarantee (BG) with-in 15 days of award of work. No interest will accrue on the said deposit. This BG along with the Earnest Money Deposit will led to a total Security Deposit with NBSC. Such deposit would be refunded/released to the maintenance contractor after the maintenance contractor has settled all his liabilities, if any, towards the NBSC/BIRD at the time of termination of this agreement. The security deposit is liable to be forfeited by the NBSC if the maintenance contractor commits breach of any or all of the terms and conditions contained herein. The amount of liability to be recovered for breakages, of articles referred above shall be arrived at on the basis of the current market prices of such articles/items or the prices paid by the NBSC/BIRD at the time of purchasing them whichever is higher.**

Officer/s of the NBSC/BIRD may at any time inspect the maintenance work/job and all items/articles handed over by NBSC/BIRD to the maintenance contractor and deemed to be in possession of the maintenance contractor and the maintenance contractor shall give all assistance for this purpose to officers deputed in this behalf.

12. **The contractor shall provide to each deployed personnel, on a yearly basis, two sets of uniform, one sweater, and one pair of shoes of approved quality/brand, as approved by the office, the cost of which shall be reimbursed by NBSC against submission of verified bills. In addition, one extra set of uniform, one sweater, and one pair of shoes shall be provided by the contractor on yearly basis at his own cost without any reimbursement. Non-compliance with these provisions or failure to ensure personnel are properly attired may attract penalties as decided by the office.**

13. **The Contractor shall reimburse workers required to visit local authorities in connection with official duties, in accordance with NBSC and BIRD requirements, at the rate of ₹10 (Rupees Ten only) per kilometer for travel undertaken at their own expense, subject to submission of duly approved travel details.**

DECLARATION BY THE BIDDER

We/I have read and understood all the instructions/conditions made above and We/I have taken into account the above Instructions/Terms and Conditions while quoting the rates. We/I accept all the above Terms and Conditions without any reservation, in all respects.

SIGNATURE AND

SEAL OF BIDDER

DATE:

PLACE:

ANNEXURE-I

LIST OF ITEMS OF WORK TO BE ATTENDED TO IN RESPECT OF ELECTRICAL MAINTENANCE WORK: Scope of the contract

Institute is desirous of assigning the Electrical Maintenance Operation of entire Electrical System and Installations to an 'A' Class Licensed Electrical Contractor. Contractor shall return a copy of the same duly signed in token of having accepted all the terms and conditions laid down here below:

Electrical Installations:

1.REQUIREMENT

The Contractor is responsible to provide Services from Qualified and well experienced personnel, who can independently handle, Operate and maintain electrical installation as per the terms & conditions and scope of work of this tender. If required, the work force to be deployed will be screened for technical capability by the Department to ensure the deployment of suitable candidates by the contractor.

1. This contract is a Labour Contract. Payment of the monthly charges shall be done on the basis of the works completed mentioned in the Contract irrespective of the deputation of the number of the workers on the site by the contractor. The workers shall be available in three shifts throughout 24 hours a day, 7 days week, 365/366 days a year without any gap to take care of the installation and attend to the items of work for which tender is being called. Contractor may assess and deploy adequate manpower accordingly. As per the assessment of the Institute, the minimum number of personnel to operate and maintain entire Electrical Installations including Substation and water supply system round the clock (24 hours a day x 7 days a week x 365/366 days in a year) is mentioned in Annexure-IX(Personnel requirement/BOQ).

2. Operation/ Maintenance of other services viz. A.C., Fire Fighting, Lifts, Pumps, and Telephones will, however, be assigned to respective agencies. It shall be the responsibility of the Electrical Contractor to ensure uninterrupted supply upto Distribution Panel of respective agency.

The Contractor shall arrange to execute operation and maintenance services only through qualified electricians who are permitted to work on electrical installations by appropriate competent authority and as per IE rules 1956.

A full time supervision by the Supervisor at site is compulsory during any maintenance services, which shall strictly comply to relevant I.E., rules.

The Contractor shall provide proper uniform, shoes and other safety gadgets like hand gloves, raincoats etc., for the service provider engaged by him during Operation and maintenance services at site.

2. The day-to-day operation of the D.G. Set is under the scope of the contract. Diesel/Other consumables would be supplied by NBSC/BIRD.

3. All Electrical utilities meant for Client's use shall be maintained in good condition so as to ensure interruption-free operation all the time.

4. Supervisor / Operator posted at Substation shall keep daily records of KWH /

KVA / KVARH / PF / Voltage / Current of incomer HT panel as well as the LT panels in the sub-station, including water supply pumps operation log-book in the Log Sheet provided in Substation by NBSC/BIRD. Separate records of Substation Meters provided in Main LT Panel shall be

maintained, including the records of D.G. operation in separate Log Book. Maintenance of battery charger and batteries for D.G. shall be carried out and expenditure towards which shall be borne by NBSC/BIRD. Log book of DG Set operation and fuel consumption shall be maintained by the contractor. Energy meters are installed at residential flats by NBSC/BIRD. Recording of flat-wise energy meter reading on the last day of every month and submission to Premises Department, NBSC/BIRD is under the scope of the contract. Similarly, replacement of energy meters (to be supplied by NBSC/BIRD as and when required) is also under the scope of the contract.

5. The contractor shall also provide necessary screws, batten clips, fuse wire, insulation tape, rubber packing, gland dori, cotton waste etc., required for the repair works within the quoted rates along with the materials like switches plugs, bulbs, tubes, chokes and other electrical accessories etc as per requirement. For the materials supplied by the contractor, total expenditure incurred by contractor for payment of such items shall be reimbursed by NBSC/BIRD after submission of bills on actual basis. For other unforeseen items the same shall be paid as per the make of the materials and their company's price list. No overheads will be admissible on procurement cost as prices are being decided from list price without considering any discount. The materials to be used on the works must be conforming to relevant BIS/s specification wherever applicable. However, before using any new material in the work, the same shall have to be got approved from the NBSC/BIRD's officials.

6. Contractor will collect the complaints from the complaint register provided by NBSC/BIRD and kept at reception/sub stations and attend to the same on the same day & obtain certification from respective department/residents/ etc. The complaint of complicated nature and beyond the scope shall be reported back immediately to NBSC/BIRD. Contractor will maintain a proper record indicating reasons for not attending to any particular complaint within time schedule. For unreasonable delays in completion of works, a penalty of Rs.100/- (Rupees one hundred only) per complaint per day of delay shall be charged).

7. The wire man/electrician shall also attend to any other electrical repair/preventive maintenance job as may be felt necessary by NBSC/BIRD.

8. The contractor shall make his own arrangements to provide alternative supervisor/ electricians/wire man/pump operator and helper on the day when regular staff is absent.

9. All types of electrical maintenance work shall be carried out by the electricians on duty. Following are some of the common types of defects requiring rectifications.

a. Repairs and replacement of switches, sockets, control accessories, lamp shades, wires and required electrical accessories in the Institute Premises.

b. Repairing/Replacement/Fixing of light fittings, ceiling and pedestal fans,

exhaust fans, switches distribution boards, street and compound lights. Replacement of main switches, regulator, chokes, starters, tubes, distribution boards, control switches, socket outlets, holders, motor starters, parts, etc. in the campus.

c. Detection of faults in tube light fittings, other light fittings, fans exhaust fans/pedestal fans, regulators, main panel, other panels including rising mains DB's, MCB's ELCB's Capacitors etc. Detection of faults in all types of wiring such as CTS, surface conduit, cables, etc. and rectifying them by removing the defective wiring as required. In concealed circuit system of wiring where old conduits are damaged rewiring shall be carried out either through surface conduits or wiring as directed under cables fault and its repairs. Termination/glanding of power cables including joint making will be included in contractor's scope.

d. Minor repairs to Storage/Instant type Geysers, such as checking/replacement of thermostat, heating coil, wiring, safety vale etc. inclusive of removing and refixing of Geysers,

if required. Material will be supplied by the contractor. The expenditure is incurred by contractor for payment of consumable items shall be reimbursed by NBSC/ BIRD after submission of bills on actual basis.

e. Removal of defective pedestal and ceiling fans, exhaust fans and refixing them back after repairing. Fixing new fans including the Exhaust fans/Ceiling fans.

f. Minor repairs to fans i.e. change of the capacitor, bearings, wiring, oscillating mechanism etc. overhauling and greasing / oiling as required. Material viz bearings, capacitor etc. will be supplied by the contractor. The expenditure incurred by contractor for payment of such items shall be reimbursed by NBSC/ BIRD after submission of bills on actual basis.

g. Repairs to Mercury/Sodium Vapour/Halogen fittings mounted on the building/poles including replacement of MV / Sodium / Halogen lamps, accessories and repairs of cables.

h. Periodical Testing of electrical installations like HT switchgears / circuit breakers, Transformers, HT/LT bus duct, Transformer Oil & its filtration, overhauling of circuit breakers etc. by engaging specialist agencies as per the instructions from Electrical Engineer of the Institute. Prior approval of rates shall be obtained before undertaking such works.

i. Watering of all the Earth pits on 15 days for trouble-free operation of the entire electrical installation including the computer / networking systems. Earth resistance to be measured quarterly in the presence of Institute's engineer in single mode.

j. Weekly cleaning of glass panels of solar water heating system/Solar lighting installed in NBSC/BIRD.

h. The job includes cleaning of switch boards, fans, lights etc.

11. The contractor will provide experienced staff/workers. In the eventuality of a breakdown in the power system, he should endeavor to restore supply in the shortest possible time, do liaison work with Electricity Department, as and when required. No additional payment will be made separately for such an eventuality except for materials which may be used.

12. Repairing of fault in U/G cables including digging of earth and refilling of earth is to be arranged by the contractor. However, any material etc. needed will be provided by the contractor. The expenditure incurred by contractor for payment of such items shall be reimbursed by NBSC/ BIRD after submission of bills on actual basis.

13. All complaints shall be attended to immediately on receipt of complaints/information. If, however, a complaint remains unattended merely due to negligence of contractor's staff, the same shall be got done through a different agency at contractors cost and recovered from his bill.

14. It will be the responsibility of Contractor to liaise with electricity supply agency and other specialist agencies, whose services may be essential and required for the smooth operation/maintenance of equipment installed. Cost, if any, on account of such services shall be borne by NBSC/BIRD, provided such services are warranted not because of faulty workmanship or defective equipments, which otherwise shall be borne by Contractor.

15. It is responsibility of Contractor to provide necessary tools / tackles including safety gadgets and consumable like PVC tapes, fuse wires free of cost to his workmen.

16. The maintenance of flycatchers periodically:

i. Checking of flycatchers periodically,

ii. Replacement of tube or repair if any may be carried out immediately in case fault is noticed.

iii. Periodical cleaning of collection tray of flycatcher machine.

17. The work also includes operation of chemical dosing pumps, recharging the system with Sodium Hypochlorite Solution / Bleaching powder, fixing proper dosage of free chlorine, testing of free chlorine in water supply etc. The consumables viz Sodium Hypochlorite Solution / Bleaching powder, Chlorine Testing kit etc shall be provided by the contractor. The expenditure is incurred by contractor for payment of consumable items shall be reimbursed by NBSC/ BIRD after submission of bills on actual basis.

18. Underground CI and GI pipeline of 4 inch dia have been laid at a depth of around 4 feet from the normal ground level for water supply. The repairs to the joints of the pipeline after excavating the earth and by lead caulking method (in case of CI pipes) and repairs of leakage in GI pipeline in NBSC and BIRD campus has to be carried out as per standard engineering practice. Rates for repairs as mutually agreed between NBSC/BIRD and contractor will be paid.

19. The contractor has to attend emergency complaints/other breakdowns as and when required during the contract period to ensure smooth functioning and availability of power supply and no extra charges for technical consultancy, labour, T&P etc. shall be paid for the same. Rates quoted by the tenderer should provide for such requirements.

Maintenance of Pump sets

1. Scope

1.1 The job includes monthly servicing like oiling, greasing, cleaning, replacement of worn-out gland packing, tightening of loose parts, checking of bearing temperature, replacement of worn-out rubber bushes, cleaning of starter and switch contacts, oiling / greasing of the moving parts of switch and starters, testing overload, minor repairs and call back services. As a whole the contractor has to maintain all pump sets in good running condition. The contractor shall supply rubber packing / gland dori as per requirement at his own cost.

1.2 Items not included

The items like replacement of wheel valve, non-return valve and foot valve, whole pump set, bearing, pipeline, additional electrical / piping / mechanical works, repairs / rewinding of pump motor, replacement of pump bushes, impellers, shaft, shaft keys, motor fan, replacement of unserviceable switch and starter parts like over load contacts, solenoid coil, timer, fuses, shall not be included in the maintenance contract. The items not covered under maintenance contract the contractor shall not attend any such work without prior approval in writing from the institute.

DECLARATION BY THE CONTRACTOR

We / I have read and understood all the instructions / conditions made above and we / I have taken into account the above Instructions / Terms and Conditions while quoting the rates. We
/ I accept all the above Terms and Conditions without any reservation, in all respects.

SIGNATURE OF CONTRACTOR :

1. NAME

2. ADDRESS

B) Operation & Operational Maintenance of Diesel Generator Sets of 250 kVA installed at NBSC and 250kVA installed at BIRD– Scope of work

1. Regular cleaning /dusting of DG sets. Keeping the DG set area properly clean. The contractor is not allowed to handle the engine for maintenance purposes, but shall clean & brush the parts externally only.

2. It will be the duty of the staff of the contractor to operate DG Sets immediately after the electricity supply is disrupted or as directed by NBSC/BIRD officials.

3. Regular checking of DG Set batteries, water coolant level, oil level etc.

4. Regular checking of earth connections continuity.

5. Regular tightening of neutral connections.
 6. Maintaining log book of the DG set with all the required data on daily basis. The printed log book for the purpose shall be supplied by NBSC/BIRD as per requirement.
 7. All expenses in respect of fuel, spares, lubricants, servicing & other material shall be borne by NBSC/BIRD.
 8. Providing necessary assistance in case of regular servicing if needed.
- DECLARATION BY THE

CONTRACTORS

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates.

Date:

Signature & seal of Contractor

Place:

C) Operation & Operational Maintenance of Air Conditioning Package Units at NBSC - Scope of work:

Works to be carried out daily

1. Operation of various AC/VRV/ package units installed at NBSC from 8.00 am to 8.00 pm or as directed by office authorities. Generally, the AC package units would be operational on working days only (except Saturday/Sunday & Holidays). However, the AC operator would be required to report to duty on non-working days also as per requirement for which no extra payment shall be done.
2. Maintaining log books supplied by the NBSC for each plant separately for recording operational and maintenance records of every day.
3. Operation and operational maintenance of cooling towers for AC plant.
4. Checking and cleaning of cooling tower, water tanks and proper closing of doors, windows and other opening of all air-conditioned space during the period the air-conditioning system switched on.
5. Cleaning dusting of AC plant room including motors, starters, compressors, pumps, panels, pipes, racks etc. All machinery installed in the plant room will be kept dust free and clean in all respect.
6. Operation of drainage system required for air conditioning plant.
7. Checking for over-heating/abnormalities of bearings, terminals connections, cables of all motors fans, pumps compressors, starters, panels etc. and

reporting to the maintenance contractor (currently M/s Voltas Limited).

8. Checking for over heating/sparking/other abnormalities of resistance type starters and reporting to the maintenance contractor (currently M/s Voltas Limited).

9. Daily Recording of PSYCHROMETER readings at different places of the air-conditioned space in the premises.

Work to be carried out weekly

10. Cleaning of air filters in the cooling system

11. Checking of all drain points in plant room.

12. Checking of pump glands for leakage and reporting to the maintenance contractor (currently M/s Voltas Limited) in case of malfunctioning.

13. Checking of leakage and operation of all valves installed in condenser and reporting to the maintenance contractor (currently M/s Voltas Limited) in case of malfunctioning. .

Work to be carried out monthly

14. Blowing out the dust from all motors, cables, panels, equipments etc. checking terminal connections for panels lighting fixtures etc.

15. Checking of all safety controls operation and also the set points of all controls such as HP. LP, Antifreeze, THERMOSTAT, WATER FLOW SWITCH, OVER LOAD RELAY, SINGLE PHASE PREVENTORS ETC. Reporting any non-functioning to the maintenance contractor (currently M/s Voltas Limited)

16. Checking/cleaning of cooling towers, it's filters, spray nozzles.

17. Checking and setting of all fresh air dampers installed in AC units.

DECLARATION BY THE CONTRACTORS

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates.

Date: Signature & seal

of Contractor Place:

D) Plumbing & other related work – Scope of work

1. Lump-sum rate quoted shall be for the comprehensive maintenance of internal and external plumbing works shall include the following:

(i) The supply of minor materials, labour and deputing required number of experienced labourers with tools etc. for rectification of all complaints pertaining to work.

(ii) Repairing and rectifying all internal and external plumbing, sanitary water supply and sewage works of the building, as and when the defects are observed and/or complaints registered except external sewage (outside premises).

(iii) The contractor must replace, the following as when the same are found damaged/unserviceable.

a. EWC seat covers, hinges for EWC seat cover.

b. Traps and grating of different sizes and materials, including RCC gratings over the external storm water drains and those provided over the basement drainage.

c. Bib cocks, stop cocks, pillar cocks, hot and cold water mixers of bathroom showers and washbasins, urinal and W/C flush valves, etc. of required/approved size & design, including the special fittings.

d. Ball cocks, handles, pull chain, plungers, washers, outlet and overflow pipes of flush tanks, bottle traps of washbasins and urinals.

e. Shower roses of required sizes and materials.

f. MS/GI/CI clamps, wooden plugs, brackets.

g. Waterproofing of toilets, kitchen platforms and sinks and pattis of kitchen platform

h. Replacement of CI/CI LA class/GI/ASTM PVC Pipes and fittings of existing materials and sizes, GM gate valves, non-return valves, strainers, pressure relief valves, waste couplings, cockroach traps, etc. of all diameters.

Note: Any item, fixture fitting which is needed to be replaced shall be arranged/paid, subject to prior approval from NBSC/BIRD.

i. Cost of making holes in stone, brick masonry and RCC wall of any size, roofs, chajjas and finishing the same for carrying out the repair works shall be inclusive.

v. Filling of joints of traps and tiles, cracks, joints, holes of walls, ceilings, etc.

vi. Stopping leakage in various sanitary and plumbing pipes, etc.

vii. Clearing of rain water, waste and soil pipes, storm water drains, inspection chambers/manholes, drain pipes from AHUs, toilets, wash basins, etc. once in three months and immediately when the same are choked up.

viii. Disconnecting and reconnecting plumbing connection in case of water heaters, geyser, boilers, coolers and other electrical gadgets, whenever such electrical gadgets are required to be replaced/repaired.

ix. Removal of plant growth and pouring acid in external and common areas as soon as the same is noticed without any extra cost such as scaffolding, etc.

x. Cutting, threading and fixing of pipes of any sizes; applying paint to joints.

- xi. Adhesive used for fixing tiles, plumbing and sanitary fixtures, etc.
 - xii. Liasoning with LDA/JAL SANSTHAN for all the works related to water supply and sanitary works as and when required.
 - xiii. The minor material shall mean jute, washers, screws, zinc white and white cement.
2. Any developmental or new works which may have to be done, will be paid on market rate plus service charge towards overheads and profit on production of bill/vouchers etc.
3. Under any circumstances, charges for scaffolding, centering, shuttering, jhulla, curing will not be paid for any work. It is to be included in monthly lump-sum charges.
4. The replacement shall be done only on written permission of NBSC/BIRD.
5. In the case of dispute, if any, regarding need of replacement of a particular item, the decision of NBSC/BIRD shall be final.
6. Contractor will follow the prescribed formats/procedures for receiving complaint, issue of work slips and preparation of bills, etc. as stipulated by NBSC/BIRD from time to time
7. Contractor will maintain a proper record indicating reasons for not attending any particular complaint within time schedule. For unreasonable delays in completion of works a penalty of Rs.100/- (Rupees One Hundred only) per complaint per day of delay shall be charged.
8. The contractor shall furnish 3 years guarantee for waterproofing work carried out by him, if any.
9. If required, the contractor will have to provide required services during emergency, even after office hours/ holidays/ weekends.

DECLARATION BY THE CONTRACTORS

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates.

Date: Signature & seal of

Contractor Place:

E) Cleaning of overhead water tanks – Scope of work

The contractor will be responsible for cleaning of all the overhead tanks meant for water supply at office, hostel and residential area. The tanks will be cleaned twice a year (preferably in April and October) under supervision of ACT/CT/Hostel Supervisor. Register shall be maintained by the contractor on the periodicity of cleaning of water tanks. **The cost of consumables, chemicals & other items, if any, used in the cleaning shall be borne by the contractor.**

The specifications for cleaning the water storage tanks are as under:

R.C.C.Tanks

(a) Empty the water storage tank, thoroughly scrap all the sides by means of hand scraper, wire brushes and remove scales and encrustations and washing the tank with clean water, again clean the tank by using coir brush and clean water. Empty the tank and allow it to dry for an hour or so.

(b) Apply a coat of cement slurry mixed with $\frac{1}{2}$ kg. of gur per bag of cement and 'CICO' No.1 water proofing compound at the rate of 1 kg per bag of cement with paint brush and allow it to dry.

(c) Before recommissioning the tank, the same shall be sterilised with bleaching power or Milton's solution.

P.V.C./HDPE/Plastic Tanks

(a) Empty the water storage tank, thoroughly clean all the sides by using coir brush, if necessary by soap water, remove all encrustations/moss formations and wash the tank with clean water twice in a year. Again clean the tank with water and allow it to dry.

(b) Before recommissioning the tank, the same shall be sterilised as in case of other tanks.

Cleaning of water supply mains, terrace, etc.

(i) Water supply ring mains may also be flushed once in 2 years to remove the slush/scales in the pipes.

(ii) Terraces, sunshades, storm water drains, mouth of rain water pipes on terraces, weep holes in the compound wall, etc. shall be cleaned well before the onset of monsoon to obviate blockage to free flow of rain water

DECLARATION BY THE CONTRACTORS

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates

Date: Signature & seal of

Contractor Place

Part-A

The NBSC Sub-station equipment consist of the following major items:

1. Transformer 750 KVA, 11/0.433 KV: 1 No
2. HT bus 1 (OCBs): 1 No
3. HT breakers (OCBs): 1 Nos
- 4 Capacitor banks (1 X 200 KVAR): 1 Set**
5. MV distribution main panels (with ACBs/SFUs etc.): 1 Set
6. Network of HT and LT cables
7. Feeder Pillars: 2 Nos.
8. Building lighting equipments, distribution boards: At various locations
9. MV/Sub-distribution boards: At various locations
10. Tube well 15 HP: 01 No.
11. Monoblock water pumps 15 HP: Make Kirloskar 02 Nos.
12. DG Set 250 kVA & associated items: 01 Set

Part B

Plant and tools necessarily to be deployed at site by the contractor:

- (i) Hydraulic and Manual crimping tools: 1 Set each
- (ii) Megger-500 volts and 1000 volts: 1 No each
- (iii) Avometer/Digital multi
meter: 1 No (iv) Digital Tong
tester: 1 No (Grip up to 400 mm)
- (v) Earth Resistance Tester: 1 No
- (vi) Wrench set/plumbing set of wrenches/plier: 2 sets
- (vii) Insulated rubber gloves (1100V): 02 Nos.
- (viii) 500 V insulated Pliers: 03 Nos.
- (ix) Test lamp holders: 03 Nos.
- (x) Drilling machine (hammer type): 01 Set
- (xi) Welding Machine: 01 Set

- (xii) Sling Psychrometer: 02 Nos.
- (xiii) Aluminium Ladder (4 step): 01 No.
- (xiv) Aluminium Ladder (8 step): 01 No.
- (xv) Torch & batteries: 02 No.

Part C

Plant and tools to be made available immediately after detection of faults etc. as per requirement:

- (i) Cable fault locator (LT) 1 No
- (ii) Chain pulley block with Tripod 1 set
- (iii) Wire rope 50 Mt
- (iv) Jute rope 100 Mt
- (v) Lux Meter 1 No.

Contractor may have any other items while he feels necessary for operational maintenance of system.

The contractor would be required to deploy the above T&P on NBSC's site at the time of commencement of the contract. A detailed list of such T&P shall be furnished by the contractor

Part-A

The BIRD Sub-station equipment consist of the following major items:

1. Transformers 1250 KVA, 11/0.433 KV: 2 Nos
2. Transformer 500 KVA, 11/0.433 KV: 1 No
3. HT bus 4 (OCBs): 1 set
4. HT breakers (OCBs): 4 Nos
- 5 Capacitor banks (2 X 200 KVAR): 2 Nos
6. MV distribution main panels (with ACBs/MCCBs etc.): 2 Nos.
7. 10 Km long network of HT and LT cables
8. Building lighting equipments, distribution boards: 16 Nos
9. MV/Sub-distribution boards: 35 Nos.
10. Lift electrical: 01 No.
11. Water supply system/pump station Tube well 10 HP: 02 Nos. (each) & 5 HP
- 12 Fountain pump system etc. consisting of 3x15 HP: 01 set Monoblock pump sets.

Part B

Plant and tools to be deployed at site by the contractor:

- (i) Hydraulic crimping tools (500 mm):1 No
- (ii) Megger-500 volts/2500 volts: 1 No
- (iii) Avometer / multi meter: 1 No
- (iv) Tong tester: 2 Nos (Grip up to 400 mm)
- (v) Earth Resistance Tester: 1 No
- (vi) Wrench set/plumbing set of wrenches/plier: 2 sets
- (vii) Insulated rubber gloves (1100V): 06 Nos.
- (viii) Rubber shoes: 06 Nos.
- (ix) 500 V insulated Pliers: 06 Nos.

(x) Test lamp holders: 06 Nos.

(xi) Drilling machine: 01 Set

Part C

Plant and tools to be made available immediately after detection of faults etc. as per requirement:

(i) Cable fault locator (LT): 1 No

(ii) Chain pulley block with Tripod: 1 set

(iii) Wire rope: 50 Mt

(iv) Jute rope: 100Mt

Contractor may have any other items while he feels necessary for operational maintenance of system.

ANNEXURE IV

WORKS TO BE CARRIED OUT BY CONTRACTOR

- **Broad Works to be carried out daily**

2. Round the clock operation and operational maintenance of 1 x 750 KVA, 11 KV/415 volt- sub-station control room of NBSC and 2 x 1250 KVA, 11 KV/415 volt-sub-station control room of BIRD, distribution room and all control panels, 1 x 200 KVAR capacitor panel of NBSC and, 2 x 200 KVAR capacitor panel of BIRD, cable network, pump station for water supply, tube wells, street lights, internal electrification of entire Campus. Checking of mechanical/electrical faults, operations/preventive maintenance of above items.
3. Checking of sub-station, electrical panels, water supply pumps, pump station panels, with relays and instrumentation (such as CDG 31/61, U/V auxiliary, metering RPF etc. Maintaining log books supplied by the Institute for all sub-stations, and record the reading. Complaint registers will also be supplied by Institute for recording day to day complaints and to attend the same.
4. Operation of ventilation exhaust fans installed in the sub-station and other areas
5. Cleaning dusting of L.T. panels board. Water supply pumps, generator and all electrical machinery installed in the sub-station and pump station.
6. Checking for over-heating/abnormalities of bearing terminals, connections, cable of all motors, pumps and panel etc.
7. Checking for overheating/sparking other abnormalities of resistance type starters and carbon bushes of commutator motors.
8. Maintenance of record of running hours of generator and water supply pumps.
9. Attending alarms, resetting and removing faults for smooth power supply.

(B) WEEKLY

1. Checking and testing of HT/LT panels, LCC/MCC and all electrical panels feeder pillar and electrical equipments at sub-station for oil leakages, insulation, contacts settings, resetting, metering, overheating, tightening etc.
2. Cleaning of HT/LT panel equipment and generator and pump station panel equipments.
3. Checking of coupling/rubber bushes of water supply pumps.
4. Checking of pump glands for leakage.
5. Checking of leakage and operation of all valves installed in water supply system.
6. Checking of all distribution boards at building complex.
7. Cleaning of sub-station as a whole for hygiene condition.

(C)MONTHLY

1. Blowing out the dust of all motors, cables, panels and all electrical equipments etc.
2. Checking of all safety control operation and also the set points of all controls such as overload relays,CT coils, power factor systems, capacitor banks, batteries and single-phase presenters.
3. Checking and cleaning of water pumps.
4. Oiling and greasing of water supply pumps and exhaust fans and all motors and fans installed in the substation
5. Checking and operation of all indicating lights/volt meters/ampere meters and alarm system.
6. Checking for oil leakages, relays, marshalling box, cable boxes, joints and cleaning of 750 KVA transformer installed in the NBSC substation etc.
7. Checking for oil leakages, relays, marshalling box, cable boxes, and joints and cleaning of 1250 KVA transformer and 500 KVA transformer installed in the BIRD substation etc.
8. Checking and cleaning of all fans and lights in the quarters, hostels, and administrative blocks.

(D)WATER SUPPLY/DISTRIBUTION

1. Pumping water, ensure smooth and uninterrupted water supply round the clock.
2. Remove promptly all the defects that may be noticed from time to time.
3. Keep the water supply and distribution system in good condition.
4. Cleaning of overhead tanks and the underground sump once in six months

NOTE : A register will be maintained by the contractor indicating date of execution of above indicated work

ANNEXURE V

PROFORMA FOR ELECTRONIC PAYMENT

Details of Bank account to be furnished by the contractors/ service providers for effecting payment through ECS (e-payments)

Name and address of contractors/service providers with phone nos

.....

.....

.....

.....

1	Name of the account holder (As appearing in the Bank account)	
	Name of the Bank	
	Name of the Branch	
	Account number	
	RTGS/ NEFT/ IFS Code	
	Type of account (Savings, current, etc.)	
	PAN Number	
	GSTIN	
	CKYC	

Please enclose photocopy of cancelled cheque and PAN Card along with Tender Document.

ANNEXURE VI

BASIC INFORMATION OF THE CONTRACTOR

1. Name of the Applicant/Organisation and address of the registered office.
2. Year of Establishment
3. Type of the Organisation (whether Sole Proprietorship/Partnership/Private Limited/Limited or Cooperative Body etc.)
4. Name of the Proprietor / Partners / Directors of the Organisation / Firm
5. Details of Registration (Whether Partnership firm, Company, etc.)- Registering Authority, Date, Registration No., etc. mentioning the business/ activity of the firm.
6. Whether registered with Government/Semi Govt./Municipal Authorities or any other public organisation and if so, in which class and since when
 - (a)
 - (b)
7. Experience in the field of maintenance & upkeep of similar campuses/training establishments/other institutes etc.
8. Qualified personnel available with the organisation (Details to be Furnished in ANNEXURE)
9. Adequate and satisfactory evidence to indicate financial capacity of the Organisation to undertake the said work. (Solvency certificate from the Bank or Certified copies of balance sheet and Income Tax clearance certificate for the last three years shall be attached).

10. Yearly turnover of the company during last 3 years (Year-wis

11. Permanent Account Number (PAN)

Rs.

Rs.

Rs.

12.Ability to provide Bank Guarantee or other equivalent forms of security for, a Scheduled Bank .

13. Whether any Civil Suit/litigation arisen in the contracts executed during the last ten years/being executed now. If yes, please furnish the details in the proforma given below:

Sr. No.	Name of the work and Employer	Nature of work	Work order No and date	Present stage of Work litigation, if any	Value of contract (Rs)	Brief details of
1.	2.	3.	4.	5.	6.	7.

14. Details of registration with the office of the gional Labour Commissioner(RLC)-Central, FO and ESI

15. Number of supplementary sheets attached for Part I.

SIGNATURE AND SEAL OF THE BIDDER

ANNEXURE-VII

PREVIOUS EXPERIENCE

i) List of important works executed by the firm during last seven years with experience in executing works of similar nature i.e. annual maintenance contract of training institutes/ establishments. Please arrange to provide value of job, approximate area of each contract where maintenance work was / is being undertaken and the year of AMC along with copy of work orders, performance certificates / completion certificates. **Please note that the details furnished should be for Annual Maintenance Contracts of similar nature and not for the installation/construction/project works.**

S. No.	Name of the work And Location	Nature of Work	Name & full postal address of the owner	Contract Amount (Rs)
1	2	3	4	5

ii) List of important works ON HAND costing Rs_____lakh and above with experience in executing works of similar work i.e. annual maintenance contract of institutes/training establishments

S. No.	Name of the work And Location	Nature of Work	Name & full postal address of the owner	Contract Amount
(Rs)				
1	2	3	4	5

ANNEXURE-VIII

TECHNICAL PERSONNEL AND EXPERIENCE

A) List of technical Personnel, giving details about their tech. qualifications, experience, etc.

S. No.	Name	Age	Qualification	Experience	Nature of Works Handled	Date from which employed in the organisation	Any other remarks

b) List of available Plants, available Machineries, Equipment, etc.

Sl. No.	Name of Plant/Machinery/ Equipment and Accessories	Total No.of units/sq.mt.	No.of units/sq.mt. can be spared for NBSC's/BIRD's work
1.	2.	3.	4.
1. Crimping tool (hydraulic/manual)			
2. Digital Multimeter			
3. Tong Tester (Grip upto 400 sq mm)			
4. Earth tester			
5. Meggar (500 V and 1000 V)			
6. Drilling machine (Hammering type)			
7. Welding machine.			
8. Hoists with capacity			
9. Testing tools (Testers, Screw Drivers etc.)			
10. Wrench sets (D-Spanner, Ring Spanner, Box Spanner)			
11. Coupling tools			
12. Pipe wrench (different types)			
13. Chain wrench			
14. Insulated Rubber Gloves			
15. 500 V Insulated Pliers			
16. Test Lamp Holders			
17. Sling Psychrometer (DB & WB Temp.)			
18. Aluminium Ladder (4 step)			
19. Aluminium Ladder (8 step)			
20. Cable fault locator (LT)			
21. Chain pulley block with Tripod			
22. Wire rope			
23. Jute rope			
24. Any other equipment/T&P as per requirement			

SIGNATURE AND SEAL OF THE BIDDER

ANNEXURE-IX

Average number of personnel to be deployed by the contractor for the work as per our assessment of the work involved:

NBSC: As per NBSC's assessment, the minimum number of personnel to carry out the work under the scope of this contract satisfactorily are 10 (1 Highly Skilled, 4 skilled and 5 semi-skilled). However, contractor may indicate the average number of personnel to be deployed at NBSC as per their assessment in the table below:

S No	Particulars	Minimum number of personnel per day
1	Qualified (Highly Skilled) Engineer-in-Charge/Supervisor having Degree/Diploma in Electrical Engineering and 7-10 years' experience on HT/LT system to carry out such maintenance work	1
2	Qualified electricians/Skilled Should possess Electrical Trade ITI Certificate (From Govt. approved or Govt. recognized institution) / Wireman License (issued by local authorized Electrical Inspectorate) / experience of 7-10 years for working on HT/LT system for the operation and maintenance of the said electrical equipment's & voltage level.	3
3	Qualified Plumber/Skilled (Should possess Mechanical/Plumbing Trade ITI Certificate (Govt. approved or Govt. recognized institution) /Plumbing License (issued by the concerned Local Authority) / experience of 7-10 years) to look after complete operation and maintenance of plumbing installations, pumps & water supply distribution system etc.	1
4	Semi-Skilled Air-conditioning plant operator-Should have practical experience of 7-10 years to look after complete operation and operational maintenance of Package Unit Air-conditioning including Cooling towers, pumps etc.	1
5	Semi-Skilled helpers as Asst. Electrician having minimum 3 years working experience with Electrician in the field of electrical systems. Should have minimum qualification upto class 7th passed, and should be capable of reading & writing and capable of expressing clearly in local language.	4
	Total minimum number of personnel proposed to be deployed per day	10

The minimum number of personnel to carry out the work under the scope of this contract for Bankers Institute of Rural Development is 16 as per the details given below:

S No	Particulars	Minimum number of personnel per day
1	Qualified (Highly Skilled) Engineer-in-Charge/Supervisor having Degree/Diploma in Electrical Engineering and 7-10 years' experience on HT/LT system to carry out such maintenance work.	1
2	Qualified electricians/Skilled Should possess Electrical Trade ITI Certificate (From Govt. approved or Govt. recognized institution) / Wireman License (issued by local authorized Electrical Inspectorate) / experience of 7-10 years for working on HT/LT system for the operation and maintenance of the said electrical equipment's & voltage level.	7
3	Pump operators/ Semi-Skilled (Plumbing, 7-10 years' experience) to look after complete operation and maintenance of pumps, water supply distribution system etc.	3
4	Semi-Skilled as Asst. Electrician/DG operator to look after complete maintenance of electrical installation upto last point of supply i.e. the end user.	5
	Total minimum number of personnel proposed to be deployed per day	16

NOTE: The above information has to be furnished carefully. In case the contractor fails to deploy the average number of qualified personnels as indicated in the above table, deduction from the monthly bill would be done proportionately.

SIGNATURE AND SEAL OF THE BIDDER

ANNEXURE-X

Mandatory Documents

The bidder shall submit the following documents strictly in the sequence mentioned below, duly supported with a proper index page. Non-compliance with this requirement may result in rejection of the bid.

Sr. No.	Documents	Page No.
1	Integrity Pact as per prescribed format (Annexure-XIII) on Rs.200/- Non-Judicial Stamp Paper (Page 61 of ATC)	
2	Copy of c-KYC	
3	Acceptance of the terms and conditions specified in the Tender document (Techno-financial Bid) duly filled in and signed by the bidder on each page with seal.	
4	EMD of Rs.4,00,000/- (Rupees 4 Lakh) in the form of e-payment submitted. (If no, valid reasons thereof may please be mentioned (Udyam Certificate)) (Page 08 of ATC)	
5	Irrevocable Undertaking (Page 58/ of ATC)	
6	Minimum 07 years of experience of similar works (in similar work) as on 28.02.2026. [List of Customers with copies of work orders, value of work executed, with certificate from employer in support of experience].	
7	Annual turnover (from similar work) of the Bidder for each of the last three financial years ending on 31st March 2025 must be at least Rs.56 Lakh.	
8	Past experience (Three similar works valuing not less than 40% of est. cost or Two similar works valuing not less than 50% of est. cost or One similar work valuing not less than 80% of est. cost)	
9	Profile of the bidder as per Annexure I duly signed and stamped.	
10	Copy of Income Tax Return for last three financial years ending 31.03.2023, 31.03.2024 & 31.03.2025 (enclosed documents)	
11	Registered office/local office within the municipal limits of Lucknow city.	

12	Copy of PAN card & GST Certificate	
13	Copy of cancelled cheque	
14	Copy of valid Employees Provident Fund Registration number.	
15	Copy of valid ESI Registration No.	
16	Valid Labour License under the applicable Shops and Commercial Establishment Act issued by the competent authority of the respective State/UT	
17	Valid Labour License under the Contract Labour (Regulation and Abolition) Act, 1970 issued by the competent authority	
18	Valid "A Class" Electrical Contractor License issued by the competent Government authority of any State/UT in India.	

ANNEXURE-XI

**(On stamp paper of Rs.500/- and duly notarized)
IRREVOCABLE UNDERTAKING**

To,
Principal
National Bank Staff College
Lucknow

Pursuant to your advertisement on websites: www.nbsc.in, www.nabard.org, eprocure.gov.in, <https://gem.gov.in/> for the “**Annual Maintenance Contract for Electrical Installations, Operation and Operational Maintenance of Diesel Generator Set, Operation and Operational Maintenance of Packaged Air Conditioning and Water Supply System at NABARD’s entire campus at National Bank Staff College (NBSC), Lucknow.**”

I/we submit my/our offer. The offer is valid for a period of 90 days from date of Techno-financial Bid. I/We, in consideration of you agreeing to the process and consider our proposal, irrevocably undertake that during the currency of my/our bid, I/we will not withdraw or modify the offer in terms of the price quoted or in terms of other terms and conditions on which the offer is made. As NABARD has invested good amount of money and time for processing my/our proposal, in the event of my/our committing default of this undertaking, or for any reason whatsoever, I/We hereby further undertake to pay NABARD liquidated damages equivalent to the Earnest Money Deposit (EMD).

This undertaking is executed on this _____ day of _____ 2026.

Signature

Name

Address

NOTARY SEAL & SIGN

NATIONAL BANK STAFF COLLEGE, LUCKNOW

FORM OF AGREEMENT

(To be Stamped on Rs. 500 Stamp paper)

THIS AGREEMENT is made on the _____ day
_____(Month) _____(Year) Between National Bank for
Agriculture and Rural Development (NABARD) through the Principal, National Bank Staff
College, Lucknow (hereinafter called "the NBSC, Lucknow" which expression shall, unless
excluded by or repugnant to the context be deemed to include his successors in office and assigns)
of the one part AND _____(Name and address of the contractor)
through Shri _____, authorized representative (hereinafter
called "the contractor" which expression shall, unless excluded by or repugnant to the context, be
deemed to include his successors, heirs, executors, administrators, representatives and assigns)
of the other part for providing Electrical Installations Maintenance Services to its Campus
situated at Sector H, LDA Colony, Kanpur Road, Lucknow – 226012, which also houses Bankers
Institute of Rural Development, thereafter called "BIRD, Lucknow" which expression shall,
unless excluded by or repugnant to the context be deemed to include his successors in office and
assigns the conforming party to the agreement.

NOW THIS AGREEMENT WITNESSETH as follows:-

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Letter of acceptance of award of contract;
 - b. Terms and Conditions;
 - c. Notice inviting Tender and the terms and conditions contained in the Tender;
 - d. Bill of Quantities;
 - e. Scope of work;
 - f. Addendums, if any; and
 - g. Any other documents forming part of the contract.
3. In consideration of the payments to be made by the NBSC, Lucknow and BIRD, Lucknow, respectively, to the Contractor as hereinafter mentioned, the Contractor hereby covenants jointly with the NBSC, Lucknow and BIRD, Lucknow to execute the Electrical Installations Maintenance Services w.e.f _____ as per the provisions of this Agreement and the tender document.
4. The NBSC, Lucknow hereby covenants jointly with BIRD, Lucknow to pay the contractor in consideration of the execution and completion of the services as per this Agreement and tender

document, the contract price at the rate of charges _____% (_____in words).

5. Being the sum stated in the letter of acceptance subject to such additions thereto or deductions therefrom as may be made under the provisions of the contract at the times in manner prescribed by the contract.

6. In case, any dispute or issue arises regarding the interpretation of any of the clauses of this agreement or of any of the documents prepared or to be prepared in this regard, the contents of the Tender Documents shall prevail over this agreement and /or any other document.

IN WITNESS WHEREOF the parties hereto have signed the Agreement the day and the year first above written.

(Signature of the Bidder) Name and Address of the Bidder. Telephone No.	Signature of Authorized Signatory of National Bank Staff College, Lucknow
(Signature of Witness 1) Name of Witness Address of Witness	(Signature of Witness 1) Name of Witness Address of Witness
(Signature of Witness 2) Name of Witness Address of Witness	(Signature of Witness 2) Name of Witness Address of Witness

ANNEXURE – XIII

PRE CONTRACT INTEGRITY PACT

(To be submitted on Rs. 200 Stamp Paper only on first page and remaining document on normal A4 size pages duly signed by the bidder)

Between

National Bank for Agriculture and Rural Development (NABARD) hereinafter referred to as
“The Principal”

And

.....hereinafter referred to as “The Bidder/Contractor”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for
..... The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

(1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution :

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their

reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)

/Contractor(s) from the tender process.

Section 4 – Compensation for Damages

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

Section 6 – Equal treatment of all Bidders / Contractors/ Subcontractors

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors

(3) The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

(1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement

The Independent External Monitor appointed by NABARD is

Rabindra Kumar, IFoS(Retd)
, 37, Bhagirathipuram, GMS Road,

Dehradun 248 ool, Uttarakhand

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.

(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The monitor is under contractual obligation to treat the information and documents of the Bidder(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case.

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

Section 10 – Other provisions

- (1) This agreement is subject of Indian Law, Place of performance and jurisdiction is the Head Office of the Principal, i.e. Mumbai.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.
- (6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)

(For & on behalf of the

Bidder/Contractor) (Office Seal) (Office Seal)

Place

Date

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)

Terms of Payment

Contractor shall be paid for AMC charges on monthly basis after successful completion of the service period and submission of proper invoice. Each invoice has to be certified by the ACT/CT/Supervisor appointed by the NBSC/BIRD before release of payment. AMC charges shall be calculated based on actual service provided by the contractor.

2. Reimbursement of employer's share of ESI and EPF contributions, if any, for the contract, shall be reimbursed on production of proof of payment and other documents along with the monthly bills. Bonus will be reimbursed on annual basis on production of proof of payment and other documents.

3. Statutory deductions like Income Tax-TDS, GST-TDS, shall be made from the monthly invoices, as per the applicability.

4. Currencies of Bid and Payment:

The Bidder shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees.

Earnest Money Deposit (EMD)	The contractor shall deposit Bid Security (Earnest Money Deposit) for an amount of Rs 4 lakh through directly crediting in our Bank Account. Account details mentioned below. A proof of payment may also be attached with the tender document.
Account Details of National Bank Staff College, Lucknow for payment of Tender Fee and Earnest Money Deposit	Name of the Account : National Bank for Agriculture and Rural Development Account No. NABADMN20 IFSC Code No: NBRD0000002. Name of the Bank: NABARD Branch: Head Office, Mumbai

5. A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment.

6. The EMD of the successful bidder may be converted into RMD / Performance Security and shall not carry any interest whatsoever. The Performance Security shall remain valid for a period of sixty days beyond the date of

completion of all contractual obligations. In case the contract period is extended further, the validity of Performance Security shall also be extended by the contractor accordingly.

7. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds for the annulment of the award and forfeiture of Bid Security.

8. PAYMENT

8.1 The contractor shall be required to raise two separate bills for monthly payments as per distribution of personnel's mentioned in Annexure-IX of Terms and Condition on page 53-54- One bill to The Principal, NBSC, Lucknow and the Second bill to The Director, BIRD, Lucknow. The payment shall be made as per the Latest Wage Rates as notified by the Office of the Regional Labour Commissioner (Central), Ministry of Labour & Employment, Government of India from time to time.

8.2 BIRD is registered under GST as a regular taxpayer, hence eligible to avail of Input Tax Credit @100% and also liable to pay GST under RCM as per Sub Section 4 of Section 9 of CGST Act if received services or purchased goods from any unregistered dealer (URD) @ 18%.

8.3 The payment would be made on monthly basis for actual shifts manned/operated by the personnel supplied by the contractor and based on the attendance sheets of the contractor duly verified by the Caretaker of the NBSC/BIRD, attested by the officer nominated by the NBSC/BIRD and other supporting documents. No other claim on whatever account shall be entertained by the NBSC/BIRD. The Contractor will ensure that workers engaged by him must receive their entitled wages on time. In view of this, the following procedure will be adopted.

(a) Contractor shall pay the entitled wages of the workers on the last day of the month. It shall not be linked to the payment of the bill by the office.

(b) Payment must be made by the contractor through ECS/NEFT/any other electronic payment system. Under no circumstances payments will be made in cash. To ensure this, service provider will get a bank account opened for every engaged employee.

(c) The service provider must ensure that entitled wages of the employee are credited to their bank account on the last working day of the month. Service provider will not be given any relaxation in this matter.

(d) While submitting the bill for the month, the services provider must file a certificate certifying the following:-

(i) Wages of employees paid as per minimum wages norm applicable have been credited to their bank accounts on (date)

- (ii) ESI/ Group Medical Insurance Premium (If applicable) Contribution relating to workers amounting to Rs._____ was deposited on (date) (copy of the challan enclosed)
- (iii) EPF contribution relating to workers amounting to Rs._____ was deposited on (date) (copy of the challan enclosed)
- (iv) The service provider is complying with all statutory Labour Laws including Minimum Wage Act.
- (e) The service provider should submit the bill in accordance with the above time schedule.
- (f) The contractor shall compulsorily issue a wage slip to every personnel & supervisor in the format provided below (an indicative format):-

Name of Employee: Month:	Designation No. of Days present:-
WAGE STATEMENT Payable / Paid	ESI No. PF No.
BASIC BONUS HRA GRATUITY OTHERS ALLOW.	DEDUCTIONS AMOUNT EPF (%) ESI (%) DEDUCTIONS (TAXES AND ANY OTHER CHARGES)
GROSS WAGES	TOTAL DEDUCTION:
NET PAYABLE (Rs.)	

- (e) Any damage or loss caused by contractor's persons to the NBSC/BIRD in whatever form would be recovered from the contractor.
- (f) Deduction will be done proportionally from the salary.
- (f) In case any public complaint is received attributable to misconduct/misbehavior of contractor's personnel & is assessed as true by the NBSC/BIRD, a penalty or Rs.5000/- for each such incident shall be levied and the same shall be deducted from contractor's bill. Besides the personnel found involved in the incident shall be removed from the Premises immediately. In case the contractor fails to commence/execute the work as stipulated in the agreement or gives unsatisfactory performance or does not meet the statutory requirements, penalty clause as indicated below shall apply.
- (g) All the consumable electrical items etc. shall be provided by the contractor as per actual requirement. The contractor has to give indent for such items

to the Assistant Care Taker (ACT)/Care Taker/ Hostel Supervisor (HS) well in advance. For the expenditure incurred by contractor for payment of consumable items, it shall be reimbursed by NBSC/ BIRD after submission of bills on actual basis. Proper record of the material received and consumed shall be maintained by the contractor and submitted to NBSC/BIRD for inspection/verifications as and when required.

ANNEXURE-XIV

FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY

(To be stamped properly as per applicable law)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (hereinafter called the “Bank”) of the one part and the NBSC, Lucknow (hereinafter called the “NBSC, Lucknow”) of the other part.
2. WHEREAS the NBSC, Lucknow has awarded the contract for Electrical Installations Maintenance Services contract for Rs. _____ (Rupees in figures and words) (hereinafter called the “contract”) to M/s _____ (Name of the contractor) (hereinafter called the “contractor”).
3. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Employer a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
4. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the NBSC, Lucknow the full amount of Rs. _____ (Amount in figures and words) as stated above.
5. After the Contractor has signed the aforementioned contract with the NBSC, Lucknow, the Bank is engaged to pay the NBSC, Lucknow, any amount up to and inclusive of the aforementioned full amount upon written order from the NBSC, Lucknow to indemnify the NBSC, Lucknow for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the NBSC, Lucknow immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the NBSC, Lucknow any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
6. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
7. At any time during the period in which this Guarantee is still valid, if the NBSC, Lucknow agrees to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damages or debts as stated under para-5 above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the NBSC, Lucknow and at the cost of the contractor.
8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the contractor.

9. The neglect or forbearance of the NBSC, Lucknow in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the NBSC, Lucknow for the payment hereof shall in no way relieve the Bank of their liability under this deed.

10. The expressions “the National Bank Staff College, Lucknow”, “the Bank” and “the Contractor” hereinbefore used shall include their respective successors and assigns.

IN WITNESS whereof I/We of the bank have signed and sealed this guarantee on the

_____ day of _____ (Month) _____ (year) being herewith duly authorized.

(Signature of the Bidder) Name and Address of the Bidder. Telephone No.	Signature of Authorized Signatory of National Bank Staff College, Lucknow
(Signature of Witness 1) Name of Witness Address of Witness	(Signature of Witness 1) Name of Witness Address of Witness
(Signature of Witness 2) Name of Witness Address of Witness	(Signature of Witness 2) Name of Witness Address of Witness

ANNEXURE-XV

FORMAT FOR CLIENT'S REPORT (ON CLIENT'S LETTER HEAD)

Performance details of Firm: M/s Located at:

1.	Work order/reference No.	
2.	Gross Value of the Contract(in Rupees)	
3.	Date of commencement of Contract	
4.	Whether the Service carried out as per agreement and the scope of the work entered with the Firm	
5.	Reason for delay (if any)and whether any penalty/liquidated damage, if any, was imposed on the firm	
6	Comments on capabilities of the firm (indicate grading)	
a.	Quality of Security provided by the firm	Outstanding/Very Good/ Good/Satisfactory/Poor
b.	Technical proficiency/competence	Outstanding/Very Good/ Good/Satisfactory/Poor
c.	Integrity and reliability of the partners/proprietors of the firm	Outstanding/Very Good/ Good/Satisfactory/Poor
d.	Integrity and reliability of the Personnel deployed	Outstanding/Very Good/ Good/Satisfactory/Poor
e.	Dealings in the execution of the work, adherence To schedule and time	Outstanding/Very Good/ Good/Satisfactory/Poor
7.	Did the firm go for arbitration?	
8.	Any other information in your view will help us in making our decision.	

Signature of the Reporting Officer Place

(Office Seal)

Place:

Date:

PREAMBLE

- 1) Quoted rates should be workable and reasonable and should include incidental and all overheads and profits.
- 2) It should be noted that the office shall pay the mandatory charges of yearly bonus as reimbursement (as per the provisions of “The Payment of Bonus Act, 1965”) on actual basis on production of documentary evidence.
- 3) The contractor shall abide by the mandatory charges of gratuity (as per the provisions of “The Payment of gratuity Act, 1972”). The applicable gratuity for the contractor shall be projected and included in the rate to be quoted in the financial bid.
- 4) Schedule of Quantity and Calculation Sheet Showing Break-up of The Rates Quoted as per ANNEXURE-XVI should be filled carefully. The contractor should furnish Rate Analysis for scrutiny of the rates if required by NBSC.
- 5) Contractor shall pay the ESI & EPF contributions of all employees as per the prevailing Employees Insurance and Employees Provident Funds Acts under the contract, if ESI & EPF Act is applicable to the contractor as per law. In case, ESI facility is not applicable, then the agency will take group medical insurance of Rs.10 lakh to cover OPD/IPD for each workman (Out Patient Department and In-Patient Department). The expenditure incurred by the contractor towards payment of employer's share of ESI & EPF contributions and premium amount for group medical insurance, if any, for this contract, shall be reimbursed by NBSC and BIRD, as the case may be, on production of proof of payment (counterfoils) & other documents such as registration number, photo card etc. along with monthly bill. The rates in the Schedule of Quantity should be quoted EXCLUSIVE of ESI & PF benefits, but should be based on the minimum wages as notified by office of the Regional Labour Commissioner (CENTRAL), Ministry of Labour & Employment, Government of India for Category A from time to time.
- 6) In case the rates quoted are found unreasonable and do not comply with GeM guidelines, the bid submitted would be rejected and the final decision in this regard will be that of NBSC/NABARD.
- 7) **The bid not adhering to above mentioned directions is liable to be rejected.**

SCHEDULE OF QUANTITY AND CALCULATION SHEET SHOWING BREAK-UP OF THE RATES QUOTED FOR NATIONAL BANK STAFF COLLEGE AND BANKERS INSTITUTE OF RURAL DEVELOPMENT

Annual Maintenance Contract for Operation and maintenance of Electrical Installations & water supply system, Plumbing Installations, DG Set Operation, Operation & Operational Maintenance of Package Unit Air- conditioning units, cleaning of overhead tanks etc. in NBSC and BIRD Campus

PART –I (WAGES FOR NBSC)

Campus	Category	Sub-category	No. of Posts	Wage/Worker/Year (₹)	Total Wage per Year (₹)	Total Wage for 2 Years (₹)
NBSC	Highly Skilled	Supervisor	1	3,99,310	3,99,310	7,98,620
	Skilled	Electrician	3	3,67,920	11,03,760	22,07,520
		Plumber	1	3,67,920	3,67,920	7,35,840
	Semi-Skilled	Plant Operator	1	3,35,070	3,35,070	6,70,140
		Asst. Electrician	4	3,35,070	13,40,280	26,80,560
		Total NBSC	10		35,46,340	70,92,680
PART –II (WAGES FOR BIRD)						
BIRD	Highly Skilled	Supervisor	1	3,99,310	3,99,310	7,98,620
	Skilled	Electrician	7	3,67,920	25,75,440	51,50,880
	Semi-Skilled	Pump Operator	3	3,35,070	10,05,210	20,10,420
		Asst. Electrician	5	3,35,070	16,75,350	33,50,700
		Total BIRD	16		56,55,310	1,13,10,620
		Grand Total	26		92,01,650	1,84,03,300

Component	Amount for 1 Year (₹)	Amount for 2 Years (₹)
A. Total Wages + Statutory Remuneration:		
NBSC Wages (10 posts)	35,46,340	70,92,680
BIRD Wages (16 posts)	56,55,310	1,10,05,480
Total (A)	92,01,650	1,84,03,300
B. Overheads & Statutory Provisions:		
Uniform + Sweater + Shoes (annual)	1,56,000	3,12,000
C. Service Charge (3.85%) on Total A	4,34,242	708895
Total Cost (A+B+C)		1,91,43,395

NOTE:

- The Remuneration of all consumable electro-mechanical items shall be arranged and supplied by the contractor as per the latest DSR rates/prevaling market rates. In case any item is not covered under the DSR, the same shall be provided by the contractor at prevailing market rates, subject to approval of the office and based on actual requirement.
- **Uniform (Two Sets of Rs.2000/set) + Sweater (One Set of Rs.1000) + Shoes (One pair of Rs.1000):** These items on yearly basis will be provided by vendor to each deployed personnel and will be reimbursed to the vendor by NBSC on submission of original bill/invoice.
- Additionally, **one set of Uniform (One Sets of Rs.2000/set) + Sweater of Rs.1000 + Shoes of Rs.1000 shall be provided by the vendor at his own cost on yearly basis** (i.e., not on reimbursement basis).

Latest Wage Rates as notified by the Office of the Regional Labour Commissioner (Central), Ministry of Labour & Employment, Government of India

Note: The contractor shall be paid per month the minimum wages of the workers deployed plus the service charge as a percentage of the minimum wages separately for National Bank Staff College and Bankers Institute of Rural Development. That percentage will be arrived above and will remain firm for the entire duration of the contract.

I/we declare that:

- a) The rates quoted are as per the conditions mentioned in this tender document.
- b) Service charge shall COVER items like payment of premia towards insurance cover of minimum Rs. 5 lakh per person for the workers employed, premia towards third-party insurance cover of minimum Rs. 5 lakh, other incidental administrative costs like provision of uniforms to workers, gratuity as per the Gratuity Act, 1973, Service fee of the Contractor, overheads, contractor profit etc.
- c)** The Financial Bid is liable to be rejected if any of the above rates and percentage are found not to be in compliance with the respective statutory laws.

SIGNATURE OF THE BIDDER WITH SEAL

DATE:

PLACE

Penalty Clause: The services provided for the month shall/may be reviewed by the “Maintenance Committee” constituted respectively by NBSC and BIRD. If the committee is of the view that the electrical installations maintenance work provided by the contractor is not up to mark, the committee may prescribe a penalty in the range of 1 % to 20 % of the contract value of that month. The decision of NBSC/BIRD shall be final and binding on the contractor in this regard. The contractor shall not pass on the burden of penalty to the workers deployed by him/her and should ensure payment of minimum wages to the workers irrespective of the penalty.

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	20-05-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	20-05-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance
विभाग का नाम/Department Name	Department Of Financial Services
संगठन का नाम/Organisation Name	National Bank For Agriculture And Ruraldevelopment
कार्यालय का नाम/Office Name	National Bank Staff College Lucknow
वस्तु श्रेणी /Item Category	Facility Management Service- Manpower based (Version 2) - Commercial, Residential, Hospitality; O&M of Electrical Work; Highly-Skilled , Facility Management Service- Manpower based (Version 2) - Commercial, Residential, Hospitality; O&M of Electrical Work; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial, Residential, Hospitality; O&M of Electrical Work; Semi-skilled
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	56 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	18403300
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	ICICI
ईएमडी राशि/EMD Amount	400000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	ICICI
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Chief General Manager
National Bank Staff College, NABARD, Lucknow, PIN-226012
(Principal Nbcs)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance

Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference

No

एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

सक्षम प्राधिकारी का नाम/Name of Competent Authority	Dr. Gyanendra Mani
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	Principal (Chief General Manager)
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	NBSC Lucknow
सीए अनुमोदन संख्या/CA Approval Number	Principal NBSC
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	02-04-2026
सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority	The nature of services required for "Annual Maintenance Contract for Electrical Installations, Operation and Operational Maintenance of Diesel Generator Set, Operation and Operational Maintenance of Packaged Air Conditioning and Water Supply System at NABARD's entire campus at National Bank Staff College (NBSC), Lucknow" is such that it may be convenient from operational point of view to have single vendor for the entire service and hence splitting of services between multiple vendors and purchase preference for MSE may not be allowed.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job description:[1775120506.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1775642117.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
13-05-2026 15:00:00	Manthan Meeting Hall, NBSC, Lucknow, PIN-226012

Facility Management Service- Manpower Based (Version 2) - Commercial, Residential, Hospitality; O&M Of Electrical Work; Highly-Skilled (2)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Commercial , Residential , Hospitality
Type of Services Required	O&M of Electrical Work
Skill Category	Highly-Skilled
Type of Function	Others
List of Profiles	Electrician
Educational Qualification	Diploma

विवरण/ Specification	मूल्य/ Values
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Uniform, Sweater,Shoes
Designation	Electrical Supervisor

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rahul Tiwari	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	2	• Minimum daily wage (INR) exclusive of GST : 1094 • Bonus (INR per day) : 0 • EDLI (INR per day) : 2.5 • EPF Admin Charge (INR per day) : 2.5 • Optional Allowances 1 (INR per day) : 16.5 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment (in months) : 24

Facility Management Service- Manpower Based (Version 2) - Commercial, Residential, Hospitality; O&M Of Electrical Work; Skilled (10)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Commercial , Residential , Hospitality
Type of Services Required	O&M of Electrical Work
Skill Category	Skilled
Type of Function	Others
List of Profiles	Electrician
Educational Qualification	ITI
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech) , Electrical ITI Certificate
Post Graduation	Not Required
Specialization for PG	Not Applicable

विवरण/ Specification	मूल्य/ Values
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Uniform, Sweater,Shoes
Designation	Electrician

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rahul Tiwari	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	10	• Minimum daily wage (INR) exclusive of GST : 1008 • Bonus (INR per day) : 0 • EDLI (INR per day) : 2.5 • EPF Admin Charge (INR per day) : 2.5 • Optional Allowances 1 (INR per day) : 16.5 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment (in months) : 24

Facility Management Service- Manpower Based (Version 2) - Commercial, Residential, Hospitality; O&M Of Electrical Work; Skilled (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Commercial , Residential , Hospitality
Type of Services Required	O&M of Electrical Work
Skill Category	Skilled
Type of Function	Others
List of Profiles	Plumber
Educational Qualification	ITI
Specialization	ITI-Plumbing
Post Graduation	Not Required
Specialization for PG	Not Applicable

विवरण/ Specification	मूल्य/ Values
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Uniform, Sweater,Shoes
Designation	Plumber

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rahul Tiwari	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	1	• Minimum daily wage (INR) exclusive of GST : 1008 • Bonus (INR per day) : 0 • EDLI (INR per day) : 2.5 • EPF Admin Charge (INR per day) : 2.5 • Optional Allowances 1 (INR per day) : 16.5 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment (in months) : 24

Facility Management Service- Manpower Based (Version 2) - Commercial, Residential, Hospitality; O&M Of Electrical Work; Semi-skilled (9)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Commercial , Residential , Hospitality
Type of Services Required	O&M of Electrical Work
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	Electrician
Educational Qualification	Assistant Electrician
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech) , Assistant Electrician
Post Graduation	Not Required
Specialization for PG	Not Applicable

विवरण/ Specification	मूल्य/ Values
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Uniform, Sweater,Shoes
Designation	Assistant Electrician

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rahul Tiwari	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	9	• Minimum daily wage (INR) exclusive of GST : 918 • Bonus (INR per day) : 0 • EDLI (INR per day) : 2.5 • EPF Admin Charge (INR per day) : 2.5 • Optional Allowances 1 (INR per day) : 16.5 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment (in months) : 24

Facility Management Service- Manpower Based (Version 2) - Commercial, Residential, Hospitality; O&M Of Electrical Work; Semi-skilled (3)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Commercial , Residential , Hospitality
Type of Services Required	O&M of Electrical Work
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	Plumber
Educational Qualification	Pump Operator
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech) , Pump Operator
Post Graduation	Not Required

विवरण/ Specification	मूल्य/ Values
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Uniform, Sweater,Shoes
Designation	Pump Operator

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rahul Tiwari	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	3	• Minimum daily wage (INR) exclusive of GST : 918 • Bonus (INR per day) : 0 • EDLI (INR per day) : 2.5 • EPF Admin Charge (INR per day) : 2.5 • Optional Allowances 1 (INR per day) : 16.5 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment (in months) : 24

Facility Management Service- Manpower Based (Version 2) - Commercial, Residential, Hospitality; O&M Of Electrical Work; Semi-skilled (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Commercial , Residential , Hospitality
Type of Services Required	O&M of Electrical Work
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	Certified RAC Technicians
Educational Qualification	AC operator
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech) , AC operator
Post Graduation	Not Required

विवरण/ Specification	मूल्य/ Values
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Uniform,Sweater,Shoes
Designation	AC Operator

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rahul Tiwari	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	1	• Minimum daily wage (INR) exclusive of GST : 918 • Bonus (INR per day) : 0 • EDLI (INR per day) : 2.5 • EPF Admin Charge (INR per day) : 2.5 • Optional Allowances 1 (INR per day) : 16.5 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment (in months) : 24

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.

3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it

will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---