



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2023/B/3425452  
Dated/दिनांक : 15-05-2023

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	05-06-2023 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	05-06-2023 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Financial Services
Organisation Name/संगठन का नाम	National Bank For Agriculture And Ruraldevelopment
Office Name/कार्यालय का नाम	National Bank Staff College Lucknow
Item Category/मद केटेगरी	Horticulture Service - Manpower Based Model - Horticulture and Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance of Plant (Mowing, Strimming, Laying, Sweep..)
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	21 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

**Bid Details/बिड विवरण**

<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	5 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	7006313.99
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	AXIS BANK LTD
EMD Amount/ईएमडी राशि	140127

**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Principal  
National Bank Staff College, Sector H, LDA Colony, Ashiyana, Lucknow, U.P. -226012  
(S N Mallick)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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**Details of the Competent Authority for MSE**

Name of Competent Authority	S N Mallick
Designation of Competent Authority	Principal
Office / Department / Division of Competent Authority	National Bank Staff College, Sector H, LDA Colony, Ashiyana, Lucknow , Uttar Pradesh - 226012 (S N Mallick)
CA Approval Number	02
Competent Authority Approval Date	08-05-2023
Brief Description of the Approval Granted by Competent Authority	The nature of services required is such that it may be convenient from operational point of view to have single vendor for the entire service and hence splitting of services between multiple vendors and purchase preference for MSE may not be allowed.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders

each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

**Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :**

FINANCIAL BID BREAKUP - [1683547047.xlsx](#)

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Minimum X years (up to 3 years) of experience in related type of space** Minimum 3 years of Experience required in providing Horticulture Services.

**Total X number of projects for providing Horticulture service with Value not less then Y in the past Z year (up to 5 years) in sector of A:**Please refer to Buyer Added BID specific Additional Terms and Conditions (ATC) file.

**Annual Turnover and Profit Requirement:**Please refer to Buyer Added BID specific Additional Terms and Conditions (ATC) file.

**Geographic Presence In States:**The bidder shall be based at Lucknow or have a representative establishment at Lucknow

**If you want to add additional conditions in addition to standard SLA then please mention the clauses of additional SLA.:**Following clauses have been added in SLA:-

- The successful bidder will be required to execute an agreement in the form specified in Annexure 1of Additional SLA within a period of 30 days from the date of issue of Work Order.
- The successful bidder also has to provide the Performance Bank Guarantee of Rs 1,40,127/- in the format attached as Annexure 2 of Additional SLA.

**If you want to add additional conditions in addition to standard SLA then please upload approval from competent authority.:**[1683547153.pdf](#)

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
24-05-2023 17:00:00	National Bank Staff College, Sector H, LDA Colony, Ashiyana, Lucknow, U.P. - 226012

**Horticulture Service - Manpower Based Model - Horticulture And Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance Of Plant (Mowing, Strimming, Laying, Sweep.. ( 2 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Type of Horticulture service	Horticulture and Gardening Services
Scope of Work	Site Clearing , Soil Quality Checking , Garden Designing , Soil Preparation , Planting Trees/Plants/Grass , General Maintenance of Plant (Mowing, Strimming, Laying, Sweeping, Watering, Weeding) , Applying Fertilizers , Applying Pesticides , Trimming & Pruning , Landscaping , Cleaning & Painting of Potted Plants

Specification	Values
Profiles	Supervisor
Skill Category	Skilled
Education al Qualificati on	Graduate
Experienc e	5 to 10 years
Certificati ons/Traini ng/ Members hip	Gardener Certification as per NSQF or equivalent
<b>Addon(s)/एडऑन</b>	
Inorganic Fertilizers	NA
Organic Fertilizers	NA
Insecticid es	NA
Herbicide s	NA
Rodentici des	NA
Bactericid es	NA
Fungicide s	NA
Larvicides	NA
<b>Additional Details/अतिरिक्त विवरण</b>	
DESIGNA TION	Head Gardener

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources	Additional Requirement/अतिरिक्त आवश्यकता
1	Satyam Kumar	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	2	<ul style="list-style-type: none"> <li>Total Area in Sqm. : 85300</li> <li>Total no. of working days in a month : 26</li> <li>ESI (in % of Basic Pay) : 3.25</li> <li>EPF ((in % of Basic Pay) : 12.5</li> <li>EDLI (in % of Basic Pay) : 0.5</li> <li>Bonus (in % of Basic Pay) : 0</li> <li>Monthly Wage/ Remuneration : 14508</li> <li>Provident Fund (in % of Basic Pay) : 0</li> <li>Non Mandatory compliance 1 (Absolute Value / Amount) : 0</li> <li>Non Mandatory compliance 2 (Absolute Value / Amount) : 0</li> <li>Non Mandatory compliance 3 (Absolute Value / Amount) : 0</li> <li>Deployment of Machines in months : 12</li> <li>Contract Period in Months : 12</li> </ul>

**Horticulture Service - Manpower Based Model - Horticulture And Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance Of Plant (Mowing, Strimming, Laying, Sweep.. ( 26 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Type of Horticulture service	Horticulture and Gardening Services

Specification	Values
Scope of Work	Site Clearing , Soil Quality Checking , Garden Designing , Soil Preparation , Planting Trees/Plants/Grass , General Maintenance of Plant (Mowing, Strimming, Laying, Sweeping, Watering, Weeding) , Applying Fertilizers , Applying Pesticides , Trimming & Pruning , Landscaping , Cleaning & Painting of Potted Plants
Profiles	Gardner (Mali)
Skill Category	Semi-Skilled
Education al Qualificati on	High School
Experienc e	5 to 10 years
Certificati ons/Traini ng/ Members hip	Not required
<b>Addon(s)/एडऑन</b>	
Inorganic Fertilizers	NA
Organic Fertilizers	NA
Insecticid es	NA
Herbicide s	NA
Rodentici des	NA
Bactericid es	NA
Fungicide s	NA
Larvicides	NA
<b>Additional Details/अतिरिक्त विवरण</b>	
DESIGNA TION	Gardener

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

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**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources	Additional Requirement/अतिरिक्त आवश्यकता
1	Satyam Kumar	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	26	<ul style="list-style-type: none"> <li>• Total Area in Sqm. : 85300</li> <li>• Total no. of working days in a month : 26</li> <li>• Monthly Wage/ Remuneration : 13338</li> <li>• Non Mandatory compliance 1 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 2 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 3 (Absolute Value / Amount) : 0</li> <li>• Bonus (in % of Basic Pay) : 0</li> <li>• EDLI (in % of Basic Pay) : 0.5</li> <li>• EPF ((in % of Basic Pay) : 12.5</li> <li>• ESI (in % of Basic Pay) : 3.25</li> <li>• Provident Fund (in % of Basic Pay) : 0</li> <li>• Deployment of Machines in months : 12</li> <li>• Contract Period in Months : 12</li> </ul>

**Horticulture Service - Manpower Based Model - Horticulture And Gardening Services; Site Clearing, Soil Quality Checking, Garden Designing, Soil Preparation, Planting Trees/Plants/Grass, General Maintenance Of Plant (Mowing, Strimming, Laying, Sweep.. ( 2 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Type of Horticulture service	Horticulture and Gardening Services



<b>Specification</b>	<b>Values</b>
Scope of Work	Site Clearing , Soil Quality Checking , Garden Designing , Soil Preparation , Planting Trees/Plants/Grass , General Maintenance of Plant (Mowing, Strimming, Laying, Sweeping, Watering, Weeding) , Applying Fertilizers , Applying Pesticides , Trimming & Pruning , Landscaping , Cleaning & Painting of Potted Plants
Profiles	Architect/Designer
Skill Category	Highly Skilled
Education al Qualificati on	Graduate
Experienc e	10 to 15 Years
Certificati ons/Traini ng/ Members hip	Supervisor Certification as per NSQF or equivalent
<b>Addon(s)/एडऑन</b>	
Inorganic Fertilizers	NA
Organic Fertilizers	NA
Insecticid es	NA
Herbicide s	NA
Rodentici des	NA
Bactericid es	NA
Fungicide s	NA
Larvicides	NA
<b>Additional Details/अतिरिक्त विवरण</b>	
DESIGNA TION	Supervisor

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

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**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources	Additional Requirement/अतिरिक्त आवश्यकता
1	Satyam Kumar	226012,NBSC CAMPUS, SECTOR-H, LDA COLONY, KANPUR ROAD	2	<ul style="list-style-type: none"> <li>• Total Area in Sqm. : 85300</li> <li>• Total no. of working days in a month : 26</li> <li>• Bonus (in % of Basic Pay) : 0</li> <li>• EDLI (in % of Basic Pay) : 0.5</li> <li>• EPF ((in % of Basic Pay) : 12.5</li> <li>• ESI (in % of Basic Pay) : 3.25</li> <li>• Monthly Wage/ Remuneration : 16042</li> <li>• Non Mandatory compliance 1 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 2 (Absolute Value / Amount) : 0</li> <li>• Non Mandatory compliance 3 (Absolute Value / Amount) : 0</li> <li>• Provident Fund (in % of Basic Pay) : 0</li> <li>• Deployment of Machines in months : 12</li> <li>• Contract Period in Months : 12</li> </ul>

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

### 3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 4. **Payment**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

#### 5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

Account No.

NABADMN20

IFSC Code

NBRD0000002

Bank Name

NABARD

Branch address

Head Office, Mumbai.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

#### 6. **Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

#### 7. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

#### 8. **Buyer Added Bid Specific SLA**

File Attachment [Click here to view the file.](#)

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.

9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**